Price Rs.1000/-

From Academic Year 2018-19 to Onwards Receipt No…………….

 Dated………………….

 Amount………………..

Application For First Time Affiliation

**(Undergraduate / Postgraduate Courses)**

(To be Submitted in Six Copy)

**Applications received without necessary fees and documents,**

**Without complete information will not be entertained**

**(All entries should be typewritten. Attach separate sheets if necessary)**

**To,**

**The Registrar,**

**Dr. Babasaheb Ambedkar Marathwada University,**

**Aurangabad.**

Sir,

 I Have the honour to apply for the First Time Affiliation of the College / Recognition of the Institution, to / by the Univeristy, which the\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Proposes to start from the academic Year\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_at\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

for the Course (s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Leading to\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Degree (s) / Diploma (s) I furnish herewith the information as required under the Provisions of Maharashtra Public Universities Act, 2016.

Yours Faithfully,

Place:- Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:- Name & Designation\_\_\_\_\_\_\_\_\_­­­­­­­­­\_\_\_\_\_\_\_\_\_

1.    I enclose herewith copy of the permission Letter No.\_\_\_\_\_\_\_\_\_\_\_\_\_Dated\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To start \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Courses from\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Academic Year (Xeroxed copy enclosed) Copy at Appendix –A.

**2.    As Per Permission letter mentioned above we wish to start courses as follows:**

|  |  |  |
| --- | --- | --- |
| Sr. No. | Course Name | Subjects |
| Compulsory | Optional |
| 1 | 2 | 3 | 4 |
|  |  |  |  |

Name of the applying Society / Trust.

1. **In view of the above, following infrastructure is available for starting the Course (s).:**

|  |  |  |  |
| --- | --- | --- | --- |
| Sr.No. | Number of Buildings, Quarters, Hostels, Class-Rooms available | Sizes of rooms (in feet) and purpose | Number of Laboratories if required by the course ) of sizes in feet |
| 1. | 2 | 3 | 4 |
|  |  |  |  |

(A List of furniture, equipment, apparatus and consumables, etc. required for the course is attached herewith.) at **Appendix B-1, B-2 and B-3 etc.**

1. **The following Teachers, as required for running the above courses, are appointed:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sr.No. | Name of Teacher | Subject with Specialization | Qualifications | Category | Mode of Selection Regular /Local and Pay-Scale |
| 1 | 2 | 3 | 4 | 5 | 6 |
|  |  |  |  |  |  |

(Original Report of the Selection Committee & documents of relevant qualifications) (such as Degree/ Diplomas, NET/SET and Marks Sheets) of the Teachers appointed are also enclosed herewith

Copy at **Appendix-C.**

**5**.       **The Society / Trust has appointed\*\*** Shri/Smt.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_as Principal / Director of the College/ Institution The Particulars are as follow:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Qualification | Experience | Pay-Scale | Other Particulars, if any | Category | Mode of Selection (By regular /Local\*\* Selection Committee) |
| 1 | 2 | 3 | 4 | 5 | 6 |
|  |  |  |  |  |  |

(Original Report of the selection Committee with documents of relevant qualifications (such as Degrees/Diplomas, NET/SET and Marks Sheets) of the appointed Principal is enclosed herewith.]

Copy at **Appendix-D.**

**6 The Society / Trust has appointed the following supporting (non-teaching) staff.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sr. No. | Name | Category | Post | Qualifications |
| 1 | 2 | 3 | 4 | 5 |
|  |  |  |  |  |

 **\*\* The Society / Trus**t\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Undertakes to Teachers and Principal by Regular Selection Committee to be provided by the University Within a Year of grant of First Affiliation / Recognition.

**7 Details of Library facilities are as follows :**

|  |  |  |
| --- | --- | --- |
| Particulars | Number of Rooms / Halls available | Size of Rooms / Halls in feet |
| 1 | 2 | 3 |
| 1. Library Rooms/ Halls
2. Reading Rooms/Halls
 |  |  |

1. Number of Text Books Available-
2. Number of Books for subject of related reading available-
3. Number of Journals and Periodicals subscribed for-
4. Number of books on general –reading available-
5. Total amount spent to this date-
6. Total amount spent in last Year-
7. Provision for purchase in current Year-

(List of Books available at (a), (b), (c) and (d) above are attached herewith

Copy enclosed at **Appendix-E (a), E (b), E (c) and E (d).**

**8** **Sports Facilities :**

(a) Play ground (furnish details),

(b) In-door Games,

(C) Equipment of sports.

**9 Details of Teaching and Learning:**

 Particulars of teaching and Learning up to the date of application are attached herewith Teachar –wise at **Appendix –F.**

(The information of individual Teachers is to be provided in the attached format-F). Required number of copies of the format can be prepared by Xeroxing format-F).

**10** **Any other facilities the college / institute wants to mention.**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**11. The Financial resources of the college/ Institutions, as below:**

**Nature of Funds**

1. Fixed Deposit in Rs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Documentary evidence enclosed)

1. Other Deposits in Rs\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Documentary evidence enclosed)

1. Funds available in Banks in Rs\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Documentary evidence enclosed)

1. Any other Regular / Ad-hoc source of income Rs\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Documentary evidence enclosed)

**I undertake to abide by the conditions of section 111 of the Maharashtra Public Universities Act, 2016 as follows**

1. that the provisions of the Act and Statutes, Ordinances and Regulations there under and the standing orders and direction of the University shall be observed;
2. that there shall be a separate local Managing Committee provided for an affiliated college as provided by section :112
3. that the number of students admitted for courses of study shall not exceed the limits prescribed by the University and the state Government from time to time
4. that there shall be suitable and adequate physical facilities such as building, laboratories, Libraries, books, equipment required for teaching and research, hostels, gymnasium, as may be prescribed;
5. that the financial resources of the college or institutions shall be such as to make due provision for its continued maintenance and working;
6. that the strength and qualifications of teaching and non-teaching staff of the affiliated colleges and recognized institutions and the emoluments and the terms and conditions of service of the staff of affiliated colleges shall be such as prescribed by the University and which shall be sufficient to make due provision for courses of study teaching or research, efficiently;
7. that the services of all teaching and non-teaching employees and the facilities of the college to be affiliated shall be made available for conducting examinations and evaluation and for promoting other activities of the University.
8. That the directions and orders issued by the Chancellor, Vice-chancellor, Pro. Vice-chancellor and other officers of the University in exercise of the power conferred on them under the provisions of the Act, Statutes, Ordinances and Regulations shall be complied with’
9. That there shall be no change or transfer of the management without previous permission of the University.
10. That the college or institution shall not be closed without previous permission of the University;
11. That in the event of disaffiliation or de-recognition or closure of the college or institution under Section 121 all the assets of the college or institution including building and equipment which have been constructed or created or created out of the amount paid as a grant-in-aid by the State Government or the University Grant Commission shall vest in the State Government.

I also undertake to comply with the conditions, which the Local Inquiry Committee of the         University shall impose on he College from time to time.

I also give assurance on behalf of the society / Trust.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

That after the college is affiliated / Institution is recognized any transference of management, all changes in teaching staff and all other changes which may result in any of the aforesaid requirement not being fulfilled or continue to be fulfilled, shall be forthwith reported to the University.

Place:- Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:- Name & Designation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Appendix-F**

**FORMAT-F**

Name of the Teacher :-

Designation :-

Academic Year / Period :-

1. **Performance of Engaging Lectures / Practical’s:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sr. No. | Class/ Course | Subject Taught | No. of Lectures Target | Lectures Actually Engaged | Percentage of Target Achieved | Average of Col.(6) |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |

1. **Performance of Attendance of Students :**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sr. No. | Class/ Course | Subject Taught | No. of Student Present | Lectures Actually Engaged | Students on Roll | Average Attendance |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 1 |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |