

S-VC ORDER CIRCULAR

- 86 -

:: [2] ::

Copy forwarded with compliments for information and necessary action to :-

- 1] The Principals/Director, affiliated colleges & recognized institutions, Dr. Babasaheb Ambedkar Marathwada University
- Copy to :-**
- 1] The Controller of Examinations,
 - 2] The Deputy Registrar, [Post Graduate],
 - 3] The Deputy Registrar, [Examinations],
 - 4] The Superintendent, [M.A. Unit],
 - 5] The Superintendent, [M.Sc. Unit],
 - 6] The Superintendent, [M.Com. Unit],
 - 7] The Superintendent, [Management Unit],
 - 8] The Superintendent, [Professional Unit],
 - 9] The Superintendent, [Engineering Unit],
 - 10] The Superintendent, [Convocation Unit],
 - 11] The Superintendent, [Co-ordination Unit],
 - 12] The Programmer [Computer Unit] Examinations,
 - 13] The Superintendent, [Eligibility Unit],
 - 14] The Director, University Network & Information Centre, with a request to upload the Ordinances & Regulations on University Website.
 - 15] The Director, [E-Suvidha Kendra], in-front of Registrar's Quarter, Dr. Babasaheb Ambedkar Marathwada University.
 - 16] The Public Relation Officer,
 - 17] The Record Keeper,
Dr. Babasaheb Ambedkar Marathwada University.

==**==

S*/-200615/-

APPENDIX-'A'

**DR. BABASAHEB AMBEDKAR MARATHWADA UNIVERSITY,
AURANGABAD.**



Choice Based Credit Grading System

for Affiliated Colleges at

Post Graduate level

from the

ACADEMIC YEAR, 2015-2016

The detailed Scheme for Choice Based Credit System (CBCS) and Awarding Grades to the Post Graduate students.

The CBCS System

The affiliated colleges are going to adopt a credit-based system from the academic year 2015-16. This provides more responsive to the changing needs of our students, the professionals and society. It gives greater freedom to students to determine their own pace of study. The credit-based system also facilitates the transfer of credits.

O.885 : Admission / Promotion

Admission to the course in the concern college will be done on the performance of CET score and / or on their performance in the qualifying graduate level examination.

The student will apply on the application form of the college provided with the prospectus. *Once the student is admitted to the concern college / course, he/she will be promoted to next semester with full carryon; subject to the registration of student in every consecutive semester.* Dropout student will be allowed to register for respective semester as and when the concerned courses are offered by the college, subject to the condition that his/her tenure should not exceed more than twice the duration of course from the date of first registration at parent college. The admission of concern student will be automatically get cancelled if he/she fails to complete the course in maximum period (Four years/Eight semesters).

O.886 : Credits and Degrees

i) A candidate who has successfully completed all the core courses , Elective/ Specialized courses and, seminars and project prescribed and or optional service courses approved by the College for the programme with prescribed CGPA shall be eligible to receive the degree.

ii) One Credit shall mean one teaching period of one hour per week for one semester (of 15 weeks) for theory courses and two practical/laboratory/field/ demonstration hours / week for one semester.

iii) Every student will have to complete at least 100 credits to obtain the masters degree (Post graduate degree) in the subjects having practicals/laboratory/field /demonstration work out of which 96 credits should be from their respective subject and four credits from service courses, however the affiliated college of Committee appointment by the University can design the curriculum of more credits and it will be compulsory for the students from the respective college or University Department to complete the credits accordingly.

iv. Every student will have to complete at least 68 credits to obtain the masters degree (Post graduate degree) in the subjects without practicals/laboratory/field /demonstration work out of which 64 credits should be from their respective subject and four credits from service courses, however the affiliated college or committee appointed by the University can design the curriculum of more credits and it will be compulsory for the students from respective college or University Department to complete the credits accordingly.

R.1927 : Courses

(i) Core Course :- A core course is a course that a student admitted to a particular P.G.programme must successfully complete to receive the degree. Normally no theory course shall have more than 4 credits.

(ii) Elective Course : Means an optional course from the basic subject or specialization.

S-[F] NPW-02 C.B.C.G.S. to the College Level

- 4 -

(iii) Service course (SC) : The service courses will be offered in third and fourth semesters in different departments of the colleges or respective University Departments. Student should complete at least one service course in any semester.

(iv) Each Course shall include lectures / tutorials / laboratory or field work / Seminar / Practical training / Assignments / midterm and term end examinations/ paper / Report writing or review of literature and any other innovative practice etc., to meet effective teaching and learning needs.

(v) Attendance :- Students must have 75% of attendance in each Core and Elective course for appearing the examination. However student having 65% attendance with medical certificate may apply to the Principal for condonation of attendance.

R.1928 Registration for Service Course :-

- i) The student will register the service course of his interest after the start of semester in the college department on official registration form. The teacher in-charge of the respective course will keep the record of the students registered. Maximum fifteen days period will be given from the date of admission for completion of registration procedure. The admission committee of the college shall follow a selection procedure after counseling to the students etc. to avoid overcrowding to particular course(s) at the expense of some other courses.
- ii) No student shall be permitted to register for more than one service course in a semester .
- iii) The University shall decide the maximum number of students in each service course taking into account the teachers and Physical facilities available in the college.
- iv) The college may make available to all students a listing of all the courses offered in every semester specifying the credits, the prerequisites, a brief description or list of topics the course intends to cover, the instructor who is giving the courses, the time and place of the classes for the course. This information shall be made available on the college website.
- v) Normally no service course shall be offered unless a minimum of 10 students are registered.
- vi) The student shall have to pay the prescribed fee of Rs.100/- only per course per semester/year for the registration as decided by the University.

R.1929 Monitoring Committee of Post Graduate Programme :-

Every P.G. programme of the College shall be monitored by a committee constituted for this purpose by the college. The Committee shall consist of Principal as a Chairman and all P.G. Teachers of the college as its members.

R.1930 Grievances Redressal Results Committee of the college :-

The college shall form a Grievance Redressal Committee for each course in each department of college with the Course teacher and the Principal. This Committee shall solve all grievances relating to the assessment of the students.

O.887 : Grade Awards :-

(i) A ten point rating scale shall be used for the evaluation of the performance of the student to provide letter grade for each course and overall grade for the Master's Programme. Grade points are based on the total number of marks obtained by him/her in all the heads of examination of the course. These grade points and their equivalent range of marks are shown separately in Table-I.

Table I: Ten point grades and grade description

| Sr. No. | Equivalent percentage | Grade points | Grade | Grade description |
|---------|-----------------------|--------------|-----------------|-------------------|
| 1. | 90.00-100 | 9.00-10 | O | Outstanding |
| 2. | 80.00-89.99 | 8.00-8.99 | A ⁺⁺ | Excellent |
| 3. | 70.00-79.99 | 7.00-7.99 | A ⁺ | Exceptional |
| 4. | 60.00-69.99 | 6.00-6.99 | A | Very good |
| 5. | 55.00-59.99 | 5.50-5.99 | B ⁺ | Good |
| 6. | 50.00-54.99 | 5.00-5.49 | B | Fair |
| 7. | 45.00-49.99 | 4.50-4.99 | C ⁺ | Average |
| 8. | 40.01-44.99 | 4.01-4.49 | C | Below average |
| 9. | 40 | 4.00 | D | Pass |
| 10. | <40 | 0.00 | F | Fail |

ii.) Non appearance in any examination/ assessment shall be treated as the student has secured zero mark in that subject examination/assessment.

iii.) Minimum D grade (4.00 grade points) shall be the limit to clear /pass the course/subject. A student with F grade will be considered as 'failed' in the concerned course and he/she has to clear the course by reappearing in the next successive semester examinations. There will be no revaluation or recounting under this system.

iv.) Every student shall be awarded Grade points out of maximum 10 points in each subject (based on 10 Point Scale). Based on the Grade points obtained in each subject, Semester Grade Point Average (SGPA) and then Cumulative Grade Point Average (CGPA) shall be computed. Results will be announced at the end of each semester and cumulative Grade card with CGPA will be given on completion of the course.

O.888 : Computation of SGPA (Semester grade point average) & CGPA (Cumulative grade point average)

The computation of SGPA & CGPA, will be as below:

- a. Semester Grade Point Average (SGPA) is the weighted average of points obtained by a student in a semester and will be computed as follows:

$$SGPA = \frac{\text{Sum(Course Credit * Number of Points in concern course gained by the student)}}{\text{Sum(Course Credit)}}$$

- b. The Cumulative Grade Point Average (CGPA) will be used to describe the overall performance of a student in all semesters of the course and will be computed as under :-

$$CGPA = \frac{\text{Sum of Grade points earned of all Semesters}}{\text{Total no of Credits in all Semesters.}}$$

Equivalent Percentage of CGPA should be shown on Grade Sheet as Equivalent Percentage = CGPA (10). |

The SGPA and CGPA shall be rounded off to the second place of decimal.

O.889 : Evaluation method:-

Each theory course will be of 100 Marks and be divided in to internal examination (Sessional) of 20 Marks and Semester end examination of 80 Marks. (20+80 = 100 Marks) . Each Practical course will be of 50 marks. Research project if any , will be of 100 marks.

a. Internal Evaluation Method

There shall be two mid semester examinations, first based on 40 percent syllabus taught and second based on 60 percent syllabus taught. The setting of the question papers and the assessment will be done by the existing rules of the University as laid down in the Maharashtra Universities Act, 1994 and Ordinances relating to examination.

b. Term end examination and evaluation

i. Semester end examination time table will be declared by the University accordingly the concern course of question paper, conduct theory examination, conduct practical examination with external expert, evaluation process will be done by the University as per the Provisions of the Maharashtra Universities Act, 1994.

ii. The theory question paper of semester end examination will have two parts (20+60 = 80 Marks)

Part A will carry short question of 2-3 marks (fill in the blanks/ multiple choice questions/ match columns / state true or false / answer in one sentence) as compulsory questions and it should cover entire syllabus. (20 Marks)

Part B will carry 7 questions out of which there shall be at least one question from each unit, student will have to answer any five questions out of 7.

iii. Semester end practical examinations will be of 50 marks each and students will be examined by one external and one internal examiner. Project work and seminar if any, will be evaluated by the external examiners along with guide.

S-[F] NPW-02 C.B.C.G.S. to the College Level

- 8 -

- iv. At the end of each semester the Universities authorities shall assign grades to the students.
- v. The Universities authorities shall prepare the copies of the result sheet in duplicate.
- vi. The Universities authorities shall display the grade points and grades for the notice of students.

R.1931 Grade Card

The University shall issue at the beginning of each semester a grade card for the student, containing the grades obtained by the student in the previous semester and his Semester Grade Point Average (SGPA).

The grade card shall list:

- (a) the title of the courses along with code taken by the student
- (b) the credits associated with the course,
- (c) the grade and grade points secured by the student,
- (d) the total credits earned by the student in that semester.
- (e) the SGPA of the student,
- (f) the total credits earned by the students till that semester and
- (g) the CGPA of the student (At the end of the IVth Semester).

R.1932 Cumulative Grade Card

At the end of the IVth semester, the University shall issue Cumulative Grade Card to the Students showing details of Grades obtained by the student in each subject in all semesters along with CGPA and total credits earned.

==**==

S*/-160615/-