



It is hereby inform to all concerned that, the syllabus prepared by the Ad-hoc Board in Forensic Science and recommended by the Dean, Faculty of Science & Technology the Hon'ble Vice-Chancellor has accepted the following syllabi in his emergency powers under section 12(7) of the Maharashtra Public Universities Act, 2016 on behalf of the Academic Council as appended herewith for University and Affiliated Colleges.

Sr.No.	Syllabus (under Choice Based Credit System)
1.	M.Sc. Forensic Cyber semester Ist to IVth.
2.	M.Sc. Forensic Toxicology semester Ist to IVth.
3.	M.Sc. Applied Physics and Ballistics semester Ist to IVth.
4.	PG Diploma in Digital and Cyber Forensic & Related Law semester Ist and IInd
5.	PG Diploma in Forensic Science & Related Law semester Ist and IInd
6.	Service Course

All concerned are requested to note the contents of this circular and bring notice to the students, teachers and staff for their information and necessary action.

REF.NO. SU/SCI/2021/4692-700
Date:- 06-12-2021.

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Deputy Registrar,
Academic Section.

- 1] **The Principal of all affiliated concerned Colleges,**
Dr. Babasaheb Ambedkar Marathwada University,
- 2] **Head of the Department, Department of Forensic Science,**
Dr. Babasaheb Ambedkar Marathwada University, Aurangabad.
- 3] **The Director, University Network & Information Centre, UNIC,**
with a request to upload this Circular on University Website.

- 1] The Director, Board of Examinations & Evaluation, Dr.BAMU, A'bad.
- 2] The Section Officer, [M.Sc.Unit] Examination Branch, Dr.BAMU, A'bad.
- 3] The Programmer [Computer Unit-1] Examinations, Dr.BAMU, A'bad.
- 4] The Programmer [Computer Unit-2] Examinations, Dr.BAMU, A'bad.
- 5] The In-charge, [E-Suvidha Kendra], Rajarshi Shahu Maharaj Pariksha Bhavan, Dr.BAMU, A'bad.
- 6] The Public Relation Officer, Dr.BAMU, A'bad.



PEOPLES COLLEGE OF FORENSIC SCIENCE & CYBER
SECURITY, SHENDRA PREMISES, AURANGABAD

Dr. Babasaheb Ambedkar Marathwada University, Aurangabad.

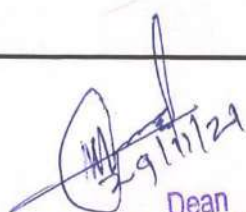
STRUCTURE AND CURRICULAM
FOR

Service Course

As the part of M.Sc. curriculum
(Choice Based Credit System)

Effective from the Academic Year

2021-22 onwards


29/11/21
Dean
Faculty of Science & Technology
Dr. Babasaheb Ambedkar Marathwada
University, Aurangabad

Structure and Curriculum for Service Course

Preamble:-

As per the University regulation, a service course is designed by the Peoples College of Forensic Science & Cyber Security, Aurangabad. The aim of the course is to create awareness regarding the Communication Skills & English language. The course is beneficial for all post graduates, who can utilize the knowledge gained by this course in any career pathway.

Eligibility:- Students pursuing masters degree in arts, science, commerce and law.

Other Criteria will be the same as per the guidelines of the university.

Paper N0.	Code	Title	Marks	Credits
		Communication Skills	100	04

Unit-1 The Basics:

Meaning of Communication, Scope and Nature of Communication, Process of Communication, Elements of Communication, Essentials of Communication, 7 C's of communication, Self-confidence for Effective Communication, Classification of Communication Intra- Personal Communication, Interpersonal Communication. Barriers to Communication; Overcoming Strategies.

Soft Skills: Empathy, Intrapersonal skills, Interpersonal skills, Problem solving, Reflective thinking, Critical thinking, Negotiation skills

Unit-2 Effective Speaking:

Introduction Principles of Effective verbal and Oral Communication, Speech Preparation. Speaking Skills: Pronunciation and Accent, Reading excerpts from news dailies & magazines, Extempore, Conversational English, Effective presentation: Planning, design and layout of presentation, Information Packaging, Audience analysis, Audio visual aids, Speaking with confidence, Case Studies. Business Conversation, Effective Public Speaking, Art of Persuasion.

Listening skills: Effective Listening: Principles and Barriers, Listening Comprehension on International Standards.

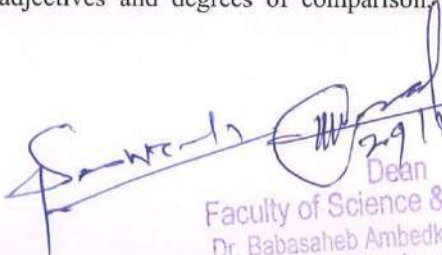
Unit-3 Writing Skills:

Mechanics and Semantics of Sentences, Writing effective sentences, Style and Structure, Writing Paragraphs, Précis Writing, Letter writing, Coherence and structure, Essay writing, Inter - office communication: Business Letter; E mails; Netiquette, Intra office communication: Memos, Notices, Circulars, Minutes.

Report Writing- Introduction - Meaning and Definition-Types of Report Pattern of Reports -Parts Contents, Format of Report-Business Report and Academic Report Contents Special to Academic Report Writing is a Craft - On Writing a Report-Kinds of Reports - Limitations Objectives-Form of the Report Sources of Information Methodology Procedure Bibliography Essential Requirements of Good Report Writing-To Sum Up References.

Unit-4 Vocabulary and grammar:

Using dictionary and thesaurus, Word formation: prefixes and suffixes, Synonyms and antonyms. Grammar: Nouns, verbs, gerunds, tenses, active and passive voice, adjectives and degrees of comparison, adverbs, conjunctions, prepositions, articles.


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Interviews - Definition of Interview, art of Interviewing, Types of Interviews, Techniques of Interview, Interview Styles, Interviewer & Qualities of Interviewer , Errors of Interviewer. Process of Interview, How Interviews help gain insights.

Suggested reading:

1. Communication: C.S. Rayudu.
2. Communication skills: B.V Pathak , Niraliprakashan
3. Developing communication skills : Krishna Mohan and MeeraBanerji
4. Technical communication Principles and practice, 2nd edition: Meenakshi Raman, Sangeeta Sharma, Oxford University press
5. Communication Skills, Sen, Leena. Prentice Hall of India, New Delhi.
6. Communication Skills, Prasad, P. ,S.K. Kataria& Son

Source