DR. BABASAHEB AMBEDKAR MARATHWADA UNIVERSITY, CHHATRAPATI SAMBHAJINAGAR.

Circular/SU/Interdisciplnary Stduies/NEP-2020/Curriculu- UG/89/2024

It is hereby inform to all concerned that, on recommendation of Board of Dean's meeting held on 04 April, 2024 the Hon'ble Vice-Chancellor has accepted **the following revised Curriculum of Under Graduate Degree Courses as per the Norms of National Education Policy-2020 under the Faculty of Interdisciplinary Studies** run at the affiliated Colleges, University Departmcnt's & Sub-Campus, Osmanabad in his emergency powers under Section-12[7] the Maharashtra Public Universities Act, 2016 on behalf of the Academic Council as appended herewith.

Sr.No.	Name of the UG Curriculum	Semester/ Structure
1.	B.A. Mass Communication & Journalism (MC & J)	Ist to VIIIth
2.	B.A. (Optional) Library & Information Science	Ist to IInd
3.	B. Library & Information Science (BLIS Degree Pro.)	Ist to IInd
4.	B.A. Music	Ist to VIIIth
5.	B.S.W. (Social Work)	Ist to IInd
6.	B.F.A. Painting	Ist to VIIIth
7.	B.F.A. Applied	Ist to VIIIth
8.	B.F.A. Textile Design	Ist to VIIIth
9.	B.F.A. Fashion Design	Ist to IInd
10.	B.A. Drama	Ist to IInd

This revised Curriculum shall be applicable from the Academic year 2024-2025 and onwards in all Affiliated Colleges.

This is also available on the University website www.bamu.ac.in

All concerned are requested to note the contents of this circular and bring the notice to the students, teachers and staff for their information and necessary action.

University Campus,
Chhatrapati Sambhajinagar -431 004.
REF.No.SU/All.UG.Curr./NEP-2020/2024/26954-64
Date:- 24-05-2024.

Deputy Registrar,
Academic Section

Copy forwarded with compliments to:-

1] The Head, all concerned Departments,
Dr. Babasaheb Ambedkar Marathwada University Chhatrapati Sambhajinagar & Sub-Center, Dharashiv.
2] The Principals all affiliated Colleges, Dr. Babasaheb Ambedkar Marathwada University, Chhatrapati Sambhajinagar.
3] The Principal, Government College of Art & Design, Chhatrapati Sambhajinagar.
4] The Director, University Network & Information Centre, UNIC, with a request to upload the Circular on University Website.

Copy to :-

1] Director, Board of Examinations & Evaluation, Dr. Babasaheb Ambedkar Marathwada University, Chhatrapati Sambhajinagar.
2] The In-Charge, E-Suvidha Kendra, Rajarshi Shahu Maharaj Pariksha Bhavan, Dr. Babasaheb Ambedkar Marathwada University,
3] The Section Officer, [Professional Unit], Examinations,
4] The Programmer [Computer Unit-1] Examinations,
5] The Programmer [Computer Unit-2] Examinations,
6] The Public Relation Officer, Dr. Babasaheb Ambedkar Marathwada University, Chhatrapati Sambhajinagar.
7] The Record Keeper, Dr. Babasaheb Ambedkar Marathwada University, Chhatrapati Sambhajinagar.

Dr. Babasaheb Ambedkar Marathwada University

Chhatrapati Sambhajinagar- 431001

BA (Optional) Degree Programme

(Three Year / Four Years (Hons) /Four Years (Hons with Research)

Course Structure

(Revised)

(AS PER NEP-2020)

Subject (Major): LIBRARY AND INFORMATION SCIENCE

17/04/2024

Prof. Shashank Sonoane
BOS-Chairman.

Effective from 2024-25

PREFACE

As we stand on the threshold of a new era in education, the dawn of the National Education Policy 2020 illuminates our path toward a holistic, inclusive, and progressive educational landscape. The Bachelor of Library and Information Science (BLIS) curriculum outlined herein reflects the ethos and aspirations of this transformative policy, aiming to equip learners with the knowledge, skills, and values necessary to thrive in the dynamic world of the 21st century.

At its core, the National Education Policy 2020 envisions an educational framework that is learner-centric, multidisciplinary, and geared towards fostering creativity, critical thinking, and innovation. It emphasizes the integration of knowledge across disciplines, breaking down traditional silos to encourage holistic understanding and application of concepts. The Bachelor of Arts (BA) curriculum embodies these principles by offering a diverse array of courses spanning various scientific domains, while also incorporating interdisciplinary studies to nurture well-rounded graduates capable of addressing complex challenges with agility and insight.

Furthermore, the curriculum is designed to promote experiential learning, research, and hands-on exploration, recognizing the importance of practical engagement in deepening understanding and cultivating real-world skills. Through laboratory work, field experiences, internships, and project-based learning opportunities, students will have the chance to apply theoretical knowledge in practical settings, develop problem-solving abilities, and cultivate a spirit of inquiry and discovery.

Integral to the National Education Policy 2020 is the commitment to inclusivity, equity, and access to quality education for all. The Bachelor of Arts (BA) curriculum reflects this commitment by embracing diversity in perspectives, backgrounds, and experiences, and by fostering an inclusive learning environment where every student feels valued, supported, and empowered to succeed.

Moreover, the curriculum emphasizes the cultivation of ethical values, social responsibility, and global citizenship, instilling in students a sense of accountability towards society and the environment. By integrating courses on ethics, sustainability, and social sciences, the Bachelor of Arts (BA) program aims to produce graduates who are not only proficient in their respective fields but also compassionate, ethical leaders committed to making a positive impact on the world.

As we embark on this journey of educational transformation guided by the National Education Policy 2020, the Bachelor of Arts (BA) curriculum stands as a testament to our collective vision of a more equitable, inclusive, and enlightened society. It is our hope that through rigorous academics, innovative pedagogy, and unwavering dedication to excellence, we can inspire the next generation of scientists, scholars, and change-makers to realize their full potential and contribute meaningfully to the advancement of knowledge and the betterment of humanity.

Structure of BLIS (Three / Four Years Honours / Honours with Research Degree) Programme with Multiple Entry and Exit Options

Subject (Major): Library and Information Science

BA First Year: 1st Semester

Course Type	Course Code	Course Name	Teaching Scheme (Hrs / Week)		Credits Assigned		Total Credits
			Theory	Practical	Theory	Practical	
Major (Core) M1 Mandatory	DSC-1	Fundamentals of Library Science	2		2		2+2 = 4
	DSC-2	Practical based on DSC-1		4		2	
Major (Core) M2 Mandatory	DSC-1	To be chosen from pool of courses	2		2		2+2 = 4
	DSC-2	Practical based on DSC-1		4		2	
Major (Core) M3 Mandatory	DSC-1	To be chosen from pool of courses	2		2		2+2 = 4
	DSC-2	Practical based on DSC-1		4		2	
Generic / Open Elective (GE/OE) (Choose any two from pool of courses) **It should be chosen compulsorily from the faculty other than that of Major**	GE/OE-1	To be chosen from other faculty	2		2		2
SEC (Skill Enhancement Courses) (Choose any one from pool of courses)	SEC-1	Preservation and conservation of Library Materials	1		1		2
	SEC-2	Practicals based on SEC-1		2		1	
AEC, VEC, IKS	AEC-1	English (Common for all the faculty)	2		2		2+2 =4
	IKS-1	Choose any one from pool of courses	2		2		
OJT/ FP/CEP/CC/RP	CC-1	Health and Wellness (Common for all the faculty)		4		2	2
			13	**18**	**13**	**09**	**22**

BA First Year:2nd Semester

Course Type	Course Code	Course Name	Teaching Scheme (Hrs / Week)		Credits Assigned		Total Credits
			Theory	Practical	Theory	Practical	
Major (Core) M1 Mandatory	DSC-3	Reference and Information Sources	2		2		2+2 = 4
	DSC-4	Practical based on DSC-3		4		2	
Major (Core) M2 Mandatory	DSC-3	To be chosen from pool of courses	2		2		2+2 = 4
	DSC-4	Practical based on DSC-3		4		2	
Major (Core) M3 Mandatory	DSC-3	To be chosen from pool of courses	2		2		2+2 = 4
	DSC-4	Practical based on DSC-3		4		2	
Generic / Open Elective (GE/OE) (Choose any two from pool of courses) **It should be chosen compulsorily from the faculty other than that of Major**	GE/OE-2	To be chosen from other faculty 1. Intellectual Property Rights	2		2		2
VSC (Vocational Skill Courses) (Choose any one from pool of courses)	VSC-1	Book Binding	1		1		2
	VSC-2	Practicals based on VSC-1		2		1	
AEC, VEC, IKS	AEC-1	English (Common for all the faculty)	2		2		2+2 =4
	VEC-1	Constitution of India (Common for all the faculty)	2		2		
OJT/ FP/CEP/CC/RP	CC-2	Yoga Education / Sports and Fitness (Common for all the faculty)		4		2	2
			13	**18**	**13**	**09**	**22**
Exit Option : Award of UG Certificate in 3 Majors with 44 credits and an additional 4 credits of core NSQF course / Internship OR continue with Major and Minor							

GE/OE-1 : This is a 2 credit theory course to be designed for other faculty

GE/OE-2 : This is a 2 credit theory course to be designed for other faculty

Students will have to choose any three subjects as a Major 1, Major 2, Major 3, from Basket 1 under the Faculty of Interdisciplinary Studies .

Students will be having three subject options of equal credits (instead of Major and / or minor verticals) in the first year. Students will have to select / declare choice of major subject either in the first year or second year from / out of such options.

Detailed Illustration of Courses included in 1st and 2nd semester:

1) **Major** (Core) subject are mandatory.

   DSC-1 : This is a 2 credit theory course corresponding to Major (core) subject
   DSC-2 : This is a 2 credit practical course based on DSC-1
   DSC-3 : This is a 2 credit theory course corresponding to Major (core) subject
   DSC-4 : This is a 2 credit practical course based on DSC-3

2) **Generic / Open Elective (GE/OE)**: (Needs to be chosen (any two) from pool of courses available at respective college). **These courses should be chosen compulsorily from faculty other than that of Major.**

   GE/OE -1 : This is a 2 credit theory course should be chosen compulsorily from faculty other than that of Major.
   GE/OE -2 : This is a 2 credit theory course should be chosen compulsorily from faculty other than that of Major.

3) **SEC** (Skill Enhancement Courses) : Choose any one from pool of courses. These courses needs to be designed to enhance the technical skills of the students in specific area.

   SEC-1 : This is a 1 credit theory course to enhance the technical skills of the students in specific area.
   SEC-2 : This is a 1 credit practical course based on SEC-1.

4) **VSC** (Vocational Skill Courses) : Choose any one from pool of courses. These courses should be based on Hands on Training corresponding to Major (core) subject.

   VSC-1 : This is a 1 credit theory course based Hands on Training corresponding to Major (core) subject.
   VSC-2 : This is a 1 credit practical course based on VSC-1

5) **AEC** (Ability Enhancement courses): The focus of these courses should be based on linguistic and communication skills. In first semester it will be English and will be common for all the faculty.

   AEC-1 : English

This is a 2 credit theory course based on linguistic proficiency. It will be common for all the faculty.

AEC-2 : English

This is a 2 credit theory course based on linguistic proficiency. It will be common for all the faculty.

6) **IKS** (Indian Knowledge System) : The courses related to traditional and ancient culture of India will be included in this section. The respective college will have to choose one of the courses from the pool of courses designed by the University.

IKS-1 : To be chosen from the pool of courses designed by the University

This is a 2 credit theory course based on Indian Knowledge System. It will be common for all the faculty

7) **VEC** (Value Education Courses): The courses such as understanding India, Environmental Science / Education, Digital and Technological solutions etc will be part of Value Education Courses.

VEC-1 : Constitution of India

This is a 2 credit theory course based on value education. It will be common for all the faculty

8) **CC** (Curricular Courses): The courses such as Health and wellness, Yoga education, Sports and Fitness, Cultural activities, NSS/NCC, Preforming Arts.

CC-1 : Health and Wellness

This is a 2 credit practical course based on Co-curricular activities. It will be common for all the faculty

CC-2 : Yoga education / Sports and Fitness

This is a 2 credit practical course based on Co-curricular activities. It will be common for all the faculty

General Guidelines for Course Selection

1) The Major subject is the discipline or course of main focus, bachelors degree shall be awarded in that discipline / subject.
2) Students will have to choose any three subjects as a Major 1, Major 2, Major 3, from Basket 1 under the Faculty of Interdisciplinary Studies .
3) Students will be having three subject options of equal credits (instead of Major and / or minor verticals) in the first year.
4) In the beginning of second year, students will have to select / declare choice of **one major subject** and **one minor subject** from three major options M1, M2 and M3 (which were opted in the first year)
5) Once the students finalize their **Major Subject** and **Minor Subject** in the beginning of the second year of the programme, they shall pursue their further education in that particular subject as their **Major and Minor** subjects. Therefore, from second year onwards curriculum of the Major and Minor subjects shall be different.
6) Students are required to select Minor subject from other discipline of the same faculty
7) Students are required to select Generic /Open Elective (vertical 3 in the credit framework) compulsorily from the faculty different than that of their Major / Minor subjects.
8) Vocational Skill Courses and Skill Enhancement Courses (VSC and SEC) shall be related to the Major subject

Programme Educational Objectives (PEOs) :

Programme Educational Objectives (PEOs) for the Bachelor of Arts Curriculum under the National Education Policy 2020:

1. **Mastery of Discipline-Specific Knowledge**: Graduates of the Bachelor of Arts program will demonstrate a deep understanding of fundamental principles, theories, and methodologies in their chosen scientific discipline, enabling them to analyze complex problems, propose innovative solutions, and contribute to advancements in their field.

2. **Interdisciplinary Proficiency**: Graduates will possess the ability to integrate knowledge and skills from multiple scientific disciplines, fostering a holistic approach to problem-solving and innovation. They will be equipped to address multifaceted challenges by drawing upon diverse perspectives and methodologies.

3. **Critical Thinking and Analytical Skills:** Graduates will develop strong critical thinking abilities, enabling them to evaluate information rigorously, analyze data effectively, and make informed decisions based on evidence. They will demonstrate proficiency in applying logical reasoning and scientific methods to solve problems and generate new knowledge.

4. **Leadership and Innovation:** Graduates will demonstrate leadership qualities and entrepreneurial mindset, capable of initiating and driving positive change in their organizations and communities. They will exhibit creativity, resilience, and adaptability, harnessing innovation to address complex challenges and seize opportunities for growth and advancement.

5. **Global Citizenship and Cultural Sensitivity**: Graduates will possess a global perspective and cultural sensitivity, recognizing the interconnectedness of diverse communities and the importance of collaboration across borders. They will engage in cross-cultural dialogue, embrace diversity, and contribute to the advancement of knowledge and understanding on a global scale.

These Programme Educational Objectives serve as guiding principles for the Bachelor of Science curriculum, reflecting our commitment to nurturing well-rounded graduates who are prepared to excel in their careers, contribute to society, and lead meaningful lives in a rapidly changing world.

Programme Outcomes (POs) :

The National Education Policy (NEP) 2020 for India emphasizes several key aspects for Bachelor of Arts (B.A.) programs, aiming to produce graduates who are not only well-versed in their respective disciplines but also equipped with skills necessary for holistic development and employability. While specific program outcomes may vary between institutions and disciplines within B.A. programs, here are some common outcomes aligned with NEP 2020:

- **PO1.The citizenship and society:** Apply broad understanding of ethical and professional skill in sciencesubjects in the context of global, economic, environmental and societal realities while encompassing relevant contemporary issues.
- **PO2.Environment and sustainability**: Apply broad understanding of impact of science subjects in a global, economic, environmental and societal context and demonstrate the knowledge of, and need for sustainable development.
- **PO3.Ethics:** Apply ability to develop sustainable practical solutions for science subjectrelated problems within positive professional and ethical boundaries.
- **PO4.Individual and team work:** Function effectively as a leader and as well as team member in diverse/ multidisciplinary environments.
- **PO5.Communication:** Communicate effectively on complex science subject related activities with the scientific community in particular and with the society at large, such as, being able to comprehend and write effective reports and design documentation, make effective presentations, and give and receive clear instructions.
- **PO6.Project management and finance**: Demonstrate knowledge and understanding of the first principles of science and apply these to one's own work as a member and leader in a team, to complete project in any environment.
- **PO7.Life-long learning**: Recognize the need for lifelong learning and have the ability to engage in independent and life-long learning in the broadest context of technological change.

These program outcomes align with the broader goals of NEP 2020 to transform higher education in India and prepare students for the challenges and opportunities of the 21st century. Board of Studies designing B.A. curricula are encouraged to incorporate these outcomes into their program objectives and learning outcomes.

Programme Specific Outcomes(PSOs):

(Programme specific outcomes are discipline / major specific. Different major will have different PSOs. **Following is the example of PSOs forElectronics Major. Respective BoS is expected to draft PSOs related to their Major)**

PSO1. **Domain knowledge:** Apply the knowledge of electronics fundamental, and advanced areas of Electronics to provide comprehensive solution of problems in complex electronics.

PSO2. **Problem Analysis:** Identify electronics related problems at varied complexity and analyze the same to formulate/ develop substantiated conclusion using first principles of Electronics

PSO3. **Design Development of solutions:** Design/ develop solutions for problems at varied complexity in various areas of Electronics to address changing challenges put forward by market demand/ stakeholder

PSO4. **Conduct Investigation of complex problems:** Use established knowledge and methods to design of experiments, analyze resulting data and interpret the same to provide valid conclusions.

PSO5. **Modern tools:** Create, select, and apply appropriate techniques, resources, and modern electronics and relevant IT tools including prediction and modeling to complex electronics technology related activities with clear understanding of the limitations.

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Semester- I
(Examination to be held December 2023, 2024, 2025)

Major Course 1

DSC-1 : Fundamentals of Library Science

Total Credits : 02 Total Contact Hours : 30 Hrs
Maximum Marks : 50

Learning Objectives of the Course:

i) To make the students understand the basics of Library Science as Subject.

ii) To acquaint them with the concept of a library.

iii) To acquaint them with the implications of Laws of Library Science and Library Legislation.

Course Outcomes (COs) :

After completion of the course, students will be able to -

i) Understand the Concept and Development of Libraries

ii) Classify Libraries to the basis of their purpose and functions

iii) Understand Laws related to Libraries and Information centers

iv) Understand Librarianship as a Profession.

v) Assess the Role of National and International Library Association and Organizations

Module No.	Topics / actual contents of the syllabus	Contact Hours
I	▪ Library Science: Scope and Evaluation ▪ Library: Definition, Objectives and Functions ▪ Types of Libraries: Functions of Academic, Public, Special and National Libraries.	**10 Hrs**
II	▪ History of Libraries: An Overview ▪ Library Legislation: Need and Importance	**10 Hrs**

	▪ Library Legislation in India: An Overview	
III	▪ Five Laws of Library Science: Narration. ▪ Implications of Five Laws of Library Science ▪ Librarianship as a Profession and its Ethics	**10 Hrs**

Reference Books:

- Bawden, D., & Robinson, L. 2013). *Introduction of information Science*. Chicago: Neal Schuman.
- Davis, D.L.(2013). *Library and Information Science*. New Delhi : Ranaom Exports
- Isaac, K.A. (2004). *Library legislation in India: A critical and comparative study of state library Acts*. New Delhi: EssEss Publications.
- Khanna, J.K. (1987). *Library and Society*. Kurushetra: Research Publications.
- Mcintosh, J.(2011). *Library and information science: Parameters and perspectives*. Oakville, Ont: Apple AcademicPress.
- Ranganathan, S.R. (1989). *Library Manual*. Banglore Sarada Ranganathan Endowment for Library Science.
- Ranganathan, S.R. (1989). *The Five Laws of Library Science*. Banglore Sarada Ranganathan Endowment for Library Science.
- Rout, R.K (1986). *Library Legislation in India: Problems and Prospects*. New Delhi Reliance publishing House.
- Rubin, Richard E. (2013). *Foundations of Library and information science. 3rd ed.* New Delhi DBS Imprints
- Sharma, P.S.K. (1992). *Libraries and Society*. New Delhi: EssEss.
- Singh, S.P. (2005). *Special Libraries in the Electronics Environment*. New Delhi: Bookwell.
- Venktappaiah, V. & Madhusudan, M. (2006). *Public Library Legislation in the New Millennium*. New Delhi: Bookwell.

Major Course 1

DSC-2 : Practical Based on DSC-1		
Total Credits : 02 Maximum Marks : 50		Total Contact Hours : 60 Hrs
Module No.	Topics / actual contents of the syllabus	Contact Hours
I	▪ Evaluation of Objectives and Services of Library Professional Associations from their Official Websites ▪ National Association -LA, IASLIC ▪ International Association – ALA, IFLA ▪ Evaluation of Library Services of various University Libraries from their Official Websites	**60 Hrs**

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Semester- I
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Skill Enhancement Course 1

SEC-1 : Preservation and Conservation of Library Material

Total Credits : 01
Maximum Marks : 50

Total Contact Hours : 15 Hrs

Learning Objectives of the Course:

i) To acquaint the Students with the Concepts of Preservation and Conservation
ii) To make them aware of the techniques of Preservation and Conservation.

Course Outcomes (COs) :

After completion of the course, students will be able to -

i) Understand the basics of Preservation and Conservation
ii) Understand the nature of materials for which conservation techniques used
iii) Know the various hazards and techniques of preservation

Module No.	Topics / actual contents of the syllabus	Contact Hours
I	▪ Preservation: Concept, Need and Purpose ▪ Conservation: Concept, Need and Purpose ▪ Nature of materials Palm leaves, Manuscripts and Print Materials ▪ Factors of Hazards ▪ Environmental factors, Biological factors Chemical factors	**5 Hrs**
II	▪ Techniques of Prevention ▪ Chemical De-acidification ▪ Microfilming ▪ Digitization	**5 Hrs**
III	▪ Conservation: Restoration ▪ Flattening of Creases and Wrinkles, Repair of Manor Tears ▪ Treatment of Fragile Paper	**5 Hrs**

	▪ Removal of Stains and Fumigation	

Reference Books:

- Alier, Camila, (2000) Library disaster planning and recover handbook New York: Neon- Schuman,
- Banks, Pilette. Defining the library preservation programmer policies and organization. Morrow: Carolyn Clark
- Harvey, Ross, (1993). Preservation in Library's A Reader Topics in Library and
- Information Studies London New: Bowker.
- http: //www.kb.nl/cons/faq-conserveting-en-html
- http: //www.kb.nl/cons/kneep/index-en-html

Skill Enhancement Course 1

SEC-2 : Practical Based on SEC-1

Total Credits : 01
Maximum Marks : 50

Total Contact Hours : 30 Hrs

ModuleNo.	Topics / actual contents of the syllabus	Contact Hours
I	▪ Techniques of Prevention ▪ Chemical De-acidification ▪ Microfilming ▪ Digitization	**30 Hrs**

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Semester- II
(Examination to be held December 2023, 2024, 2025)

Major Course 1

DSC-1 : Library Classification-DDC

Total Credits : 02 Total Contact Hours : 30 Hrs
Maximum Marks : 50

Learning Objectives of the Course:

i) To make the students aware of the concepts of Library Classification
ii) To introduce them to various library classification scheme.

Course Outcomes (COs) :

After completion of the course, students will be able to -

i) To understand the concept of library classification.
ii) Understand features of different schemes of classification.

Module No.	Topics / actual contents of the syllabus	Contact Hours
I	▪ Concept of Universe of Knowledge. Difference between knowledge Classification and Book Classification. Book Classification: definition, Scope, need, & purpose.	**10 Hrs**
II	▪ General Theory of classification, Special features of book classification.	**10 Hrs**
III	• Biosketch of Dr. Melvil Dewey. Detail study of Dewey decimal classification. • Ten Main Classes: Generalia, Philosophy, Religion, Social sciences, Languages, Pure science, applied sciences, Fine Arts, Literature, history and geography. Use of Generalia class. • Standard sub-divisions and its use in Space, Time and Languages isolates. Form class.	**10 Hrs**

Reference Books:

- Melvil Dewey-Decimal classification and relative index (latest edition), Lake Placid, Forest Press
- Krishnan Kumar-Theory of classification ed.3,New Delhi, Vikas publishing house, 1979
- Mills, J.-Modern outline of Library classification, London, Chapman and Half, 1960
- Berwic Sayers-WCB manual of classification for libraries, Rev. by Arthur mail ed. 5,
- London, Andre4 Deutsch, 1975
- Parkhi, R. S.-Decimal classification and colon classification to perspective, Bombay, Asia, 1967
- Sayers, W. C.B.-Introduction to library classification, ed.9, London, Grattan, 1952
- Berwic Sayers W. C. –Introduction to library classification, London, Andre Deutsch, 1950
- Buchanan, Brain-Theory of Library classification, London, Clive Bingley, 1970
- Foskett A. C.-The subject approach to information, 4th ed., London, Clive Bingley, 1982

Major Course 1

DSC-2 : Practical Based on DSC-1

Total Credits : 02
Maximum Marks : 50

Total Contact Hours : 60 Hrs

Module No.	Topics / actual contents of the syllabus	Contact Hours
I	• Classification of documents representing simple subjects. • Classification of documents having common isolate. • Classification of documents representing compound subjects. • Classification of documents representing complex subjects.	**60 Hrs**

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Semester- II
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Vocational Skill Course 1

VSC-1 : Binding of Materials

Total Credits : 01 Total Contact Hours : 15 Hrs
Maximum Marks : 50

Learning Objectives of the Course:

i) To familiarize students with the different types of binding materials and techniques used in the preservation of library materials.

ii) To provide an overview of traditional and modern binding methods, including sewing, adhesive binding, and conservation binding.

Course Outcomes (COs) :

After completion of the course, students will be able to -

i) Understanding of various binding techniques used in libraries

ii) Understand the characteristics of these materials, such as durability, flexibility, and susceptibility to damage, which influence the choice of binding method and materials conservation.

iii) Understand the significance of preserving the authenticity, integrity, and cultural heritage of materials during the binding process.

Module No.	Topics / actual contents of the syllabus	Contact Hours
I	▪ Introduction to Binding Techniques and methods ▪ Definition and purpose of binding ▪ Historical overview of binding methods ▪ Importance of binding for preservation and access	10 Hrs
II	▪ Traditional Binding Techniques ▪ Sewing and stitching methods ▪ Casing-in and case binding	10 Hrs

	▪ Endpaper construction ▪ Board attachment techniques	
III	▪ Modern Binding Techniques ▪ Adhesive binding methods (perfect binding, double-fan adhesive binding) ▪ Spiral binding ▪ Comb binding ▪ Thermal binding	**10 Hrs**

ReferenceBooks:

- Alier, Camila, (2000) Library disaster planning and recover handbook New York: Neon- Schuman,
- Banks, Pilette. Defining the library preservation programmer policies and organization. Morrow: Carolyn Clark
- Middleton, Bernard C. (1996). "A History of English Craft Bookbinding Technique." Oak Knoll Press.
- Etherington, Don, and Roberts, Matt T. (1982). "Bookbinding and the Conservation of Books: A Dictionary of Descriptive Terminology." Library of Congress.
- Szirmai, J. A. (2010). "The Archaeology of Medieval Bookbinding." Ashgate Publishing Limited.

Vocational Skill Course 1

VSC-2 : Practical Based on VSC-1

Total Credits : 01 Total Contact Hours : 30 Hrs
Maximum Marks : 50

Module No.	Topics / actual contents of the syllabus	Contact Hours
I	Practical exercises in traditional and modern binding techniques Material selection and preparation Binding demonstrations and practice sessions	**30 Hrs**

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