

Revised Guidelines for the conduct of **Aavishkar**

Maharashtra State Inter-University Research Convention



As per the Recommendations of the Committee for Revision of Guidelines for the Conduct of Aavishkar Constituted by the Office of Hon'ble Chancellor

Revised Guidelines for the Conduct of

AAVISHKAR

Maharashtra State Inter-University Research Convention

(Revised Guidelines with the effect from Academic Year 2022-23)

Create, Sustain and Prosper

*It is a matter of great pride for the students of the Maharashtra State that, the Office of the Hon'ble Chancellor of Maharashtra State has initiated four major events for capacity building of the student community in various fields namely 'Krida Mahotsav' for Sports events (1997), 'Indradhanushya' for Cultural events (2003), 'Aavishkar' for Research Competitions (2006) and 'Avhan' for Disaster Preparedness Training Programme (2006). All these are State Level Inter-University Events. **The 2022-23 year is a silver jubilee year for the organization of Krida Mahotsav (Formerly known as Ashwamedh).***

The purpose of initiating the organization of all these events every year by the Office of the Hon'ble Chancellor is to provide a platform for students from various Universities and extending the facilities to understand the sports strength, cultural talents, research aptitude and acquiring the scientific knowledge and mind-set for disaster preparedness. This will also aware the youth to understand their responsibility towards nation building.

The prime endeavour of the 'Krida Mahotsav' is to offer opportunities to the students for manifestation, transformation and development of their good sports capabilities. The 'Indradhanushya' introduces students to the great Indian culture. They also study the diverse Indian culture. Along with studies of Indian Culture, they are developing their hidden artistic talents through rigorous training. The competitiveness in the 'Aavishkar' stimulates the creative minds and brings forward many scientific ideas and solutions that are worth to incubate further. These research ideas are also helpful to improve societal needs. The environment created by the training of disaster preparedness in 'Avhan' empowers the students to face the many challenges that arise during a disaster and converts them into best volunteers. I appeal to all youth of the Universities of Maharashtra to utilize their acquired skills for community upliftment in particular and national development in general.

On behalf of students of Maharashtra, it is our privilege to convey our sincere gratitude to His Excellency the Governor and the Chancellor of the Universities in Maharashtra and other officials of Raj Bhavan for providing a platform to develop sportive aptitude, cultural capacities, scientific skills and knowledge to handle disaster situations among the students.

I am confident that, with the support of Hon'ble Ministers of the State Government, Vice-Chancellors, Directors, other functionaries with talented youth as young contributors and support of all stakeholders, the events will certainly fulfill the challenges of developing required attitude in the youth, thus will prove the theme of events – 'Create, Sustain and Prosper'.

I must sincerely thank Dr. Deepak Mane, Director of Sports, Savitribai Phule Pune University, Pune, Dr. D.K. Gaikwad, Former Director, Students' Welfare, Shivaji University, Kolhapur, Dr. Sanjay Chakane, Savitribai Phule Pune University, Pune, Dr. Atul Salunke, Former State Liaison Officer, NSS and Mr. Ramesh Deokar, NSS Programme Officer, University of Mumbai Dr. B.L. Maheshwari, Former Director, School of Life Sciences, Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon for contributing their expertise in preparing the initial guidelines and their valuable support to the members of committee constituted for preparation of revised guidelines. These revised guidelines for the conduct of various events will be useful document for future organizers of the event. It will also help the organizers and students to commensurate with the new changes and challenges of the competitiveness environment.

I extend heartfelt gratefulness to Hon'ble Governor of Maharashtra, all officers of the Raj Bhavan, all members of the committees of Revision of Guidelines for the Conduct of Events of the Raj Bhavan.

Dr. Pramod Pabrekar
Member, Committee for
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Conduct of Events of Raj Bhavan

Mumbai, October 14, 2022

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Revised Guidelines for the Conduct of
Aavishkar
Maharashtra State Inter-University Research Convention

1. Introduction

Understanding the new realm of knowledge is facilitated by the research. The research engages societies and scholars to think critically and make them capable to find solutions to various problems. The role of the education system is very crucial in inculcating the research values. The National Education Policy has placed priority on research in higher education institutions. Academic research is an integral part of the higher education system in most knowledge societies. To keep the research at the priority, the students in higher education should be enthused to engage themselves in the research. Through detailed research, students develop critical thinking expertise as well as effective analytical, research and communication skills that are globally sought-after and incredibly beneficial.

With the view of promoting research among the students, the then Hon'ble Governor of Maharashtra and the Chancellor of the Universities in the State of Maharashtra initiated Aavishkar: Maharashtra State Inter-University Research Convention in the academic year 2006-07. Since then, the convention has engaged thousands of research minds to unveil many unexplored areas of knowledge. The convention has helped in connecting likeminded researchers, created a spirit of exploring new ideas and brought solutions to many problems.

2. Objectives

- To identify the hidden innovative scientific talents and capacities of the students and provide them opportunities to inculcate research aptitude.
- To create competitiveness among the researchers to enhance the quality of the research.
- To appreciate the researchers and provide financial aid in the form of fellowship to promote the research.

3. Categories and Levels

Students of the University are allowed to participate in any of the following category irrespective of their own discipline / programme / course-

Categories

Category 1: Humanities, Languages and Fine Arts

Category 2: Commerce, Management and Law

Category 3: Pure Sciences

Category 4: Agriculture and Animal Husbandry

Category 5: Engineering and Technology

Category 6: Medicine and Pharmacy

The students can participate in any of the above categories in the following levels where fit eligible-

Levels

Level 1: Undergraduate Students (UG)

Level 2: Postgraduate Students (PG)

Level 3: Post PG Students (PPG)

4. Areas Covered under each Category

Category 1: Humanities, Languages and Fine Arts

It covers research areas like arts, languages, literature, social sciences, fine arts, journalism, mass media, education, physical education, performing arts, library sciences, humanities and other related fields which are of social interest like agricultural extension, preventive medicine and veterinary sciences, etc. However, technical innovations for the benefit of society cannot be a part of this category.

Category 2: Commerce, Management and Law

It covers research areas like commerce, accountancy, management, finance, banking and insurance, law and other fields where these disciplines are applicable.

Category 3: Pure Sciences

It covers areas like all basic sciences, soil sciences, home sciences and other fields like biotechnology, microbiology, environmental sciences, life sciences, biochemistry, biophysics, bioinformatics, bioanalytical, etc.

Category 4: Agriculture and Animal Husbandry

It covers areas like horticulture, agriculture, agronomy, entomology, fisheries, animal husbandry and other fields like biotechnology, microbiology, biophysics, biochemistry, bioanalytical chemistry, etc. where agricultural and animal husbandry aspects are covered.

Category 5: Engineering and Technology

It covers all branches of engineering and technology. It also includes computer science, information technology, data sciences, agricultural engineering, food technology, dairy technology, biophysics, biomedical and biosensor, etc. where engineering and technology aspects are covered.

Category 6: Medicine and Pharmacy

It covers all branches of medicine and pharmacy. It also includes veterinary medicine, preventive medicine, epidemiology, clinical studies, etc.

5. The General Eligibility Criteria for Participation

- (1) The full time bonafide student enrolled for UG / PG / M.Phil. / Ph.D. / D.Sc. / D.Lit. programme in the affiliated college / constituent college / recognized institute / academic department of the Representing University is eligible for the participation.
- (2) The student enrolled in UG Diploma Programme of the affiliated college / constituent college / recognized institute / academic department of the Representing University which is of a minimum duration of 1 academic year and whose examination is conducted by the affiliated college / constituent college / recognized institute / academic department of the Representing University subsequent to passing of 12th Class / HSC Examination or equivalent Examination is also eligible to participate in the UG level.
- (3) The student enrolled in PG Diploma Programme of the affiliated college / constituent college / recognized institute / academic department of the Representing University which is of a minimum duration of 1 academic year and whose examination is conducted by the affiliated college / constituent college / recognized institute / academic department of the Representing University subsequent to passing of graduation is also eligible to participate in the PG level.

- (4) Student enrolled in correspondence course/programme of the affiliated college / constituent college / recognized institute / academic department of the Representing University is NOT eligible for the participation.
- (5) Casual student, external student and student pursuing bridge course / programme in affiliated college / constituent college / recognized institute / academic department of the Representing University are NOT eligible for the participation.
- (6) Student enrolled in distance education institute of the Representing University is NOT eligible for the participation.
- (7) Student representing Open University shall be considered to be bonafide student of the same University and shall be eligible to participate provided he/she fulfils the eligibility criteria for levels.
- (8) Student having provisional admission in affiliated college / constituent college / recognized institute / academic department of the Representing University is NOT eligible for the participation.
- (9) Student can represent only that University where he/she is pursuing his/her degree / diploma.
- (10) The student shall NOT be allowed to represent more than 1 University during single academic year.
- (11) Student should have valid Identity Card and PRN No. / Registration No. of the Representing University from where he/she is pursuing his/her degree / diploma.
- (12) Student migrating from other University can participate only when his/her admission is regularized and he/she gets admitted as a bonafide student.
- (13) **Student from any discipline can participate in any category to which his/her research project fits.**
- (14) Any disqualification of a participant on the ground of given criteria may result in removal of the participant from the 'Aavishkar: Maharashtra State Inter-University Research Convention' to be held in the following three years including current year of the participation.
- (15) Ethics of research must be delicately observed by the student and his/her mentor.

6. Eligibility Criteria for Levels

- (1) The eligibility criteria for each level are as follows-
 - (A) **Undergraduate Students (UG)**
 - i) A full time bonafide student enrolled in UG programme of the affiliated college / constituent college / recognized institute / academic department of the Representing University is eligible for the participation.
 - ii) A student enrolled in UG Diploma Programme of the affiliated college / constituent college / recognized institute / academic department of the Representing University which is of a minimum duration of 1 academic year

and whose examination is conducted by the affiliated college / constituent college / recognized institute / academic department of the Representing University subsequent to passing of 12th Class / HSC Examination or equivalent Examination is also eligible to participate in the UG level.

iii) The age of the student should not be more than **25 years** as on 30st September of the academic year in which the convention is being held.

(B) Post-Graduate Students (PG)

i) A full time bonafide student enrolled in PG programme of the affiliated college / constituent college / recognized institute / academic department of the Representing University is eligible for the participation.

ii) A student enrolled in PG Diploma Programme of the affiliated college / constituent college / recognized institute / academic department of the Representing University which is of a minimum duration of 1 academic year and whose examination is conducted by the affiliated college / constituent college / recognized institute / academic department of the Representing University subsequent to passing of graduation is also eligible to participate in the PG level.

iii) The age of the student should not be more than **30 years** as on 30st September of the academic year in which the convention is being held.

(C) Post PG Students (PPG)

i) A student who has post graduate degree and is duly registered for M.Phil. / Ph.D. / D.Sc. / D.Litt. degree in the affiliated college / constituent college / recognized institute / academic department of the Representing University is eligible for the participation.

ii) A student pursuing Post-doctoral Research in the affiliated college / constituent college / recognized institute / academic department of the Representing University is not eligible for the participation.

iii) A student who has submitted their synopsis / thesis for his/her M.Phil. / Ph.D. / D.Sc. / D.Litt. degree and his/her viva-voce examination is awaited, is also eligible for the participation.

iv) A student who has successfully completed his/her viva-voce examination for his/her M.Phil. / Ph.D. / D.Sc. / D.Litt. degree is NOT eligible.

v) There is **no age limit** for the PPG students.

(2) Rules for Computing Years for UG and PG levels

a) Not more than 7 years have elapsed since a student passed the examination qualifying him/her for first admission to a UG degree or diploma course of the affiliated college / constituent college / recognized institute / academic department of the Representing University.

b) Further, students can participate for 1 year more than the normal length of the academic programme which he/she is following.

Explanation

The restriction of participation to a period of one year more than the length/duration of academic course means that students pursuing a three year degree programme (i.e. B.A, B.Sc., B.Com., etc.) can participate for four years, while a student pursuing four year programme (i.e. B.E., B.Tech., etc.) can participate for five years.

(3) **Rules for Computing Years for PPG level**

Not more than 5 years have elapsed since a student was admitted to the M.Phil. / Ph.D. programme of the affiliated college / constituent college / recognized institute / academic department of the Representing University.

7. Contingent

Each University shall depute the Contingent of maximum 55 individuals. The details are as follows-

A. Research Projects

Category	No. of Research Projects			Total
	UG	PG	PPG	
Humanities, Languages and Fine Arts	03	03	02	08
Commerce, Management and Law	03	03	02	08
Pure Sciences	03	03	02	08
Agriculture and Animal Husbandry	03	03	02	08
Engineering and Technology	03	03	02	08
Medicine and Pharmacy	03	03	02	08
Total	18	18	12	48

The Participating University shall depute only one student per research project.

B. Contingent

Students	48
Team Manager (Male)	01
Team Manager (Female)	01
Director, Students' Development/Welfare / Director, Innovation, Incubation and Linkages	01
Convener/OSD, Aavishkar	01
Administrative Staff	03
Total	55

Any one of the Team Managers shall be the Contingent In-charge.

8. Mode of Convention

(1) The convention shall be conducted in two rounds-

(A) **Poster and/or Model Presentation Round**

- Every research project shall be presented in the form of Poster and/or Model.
- The time for Poster and/or Model presentation shall be 3 minutes followed by the discussion of not more than 3 minutes. However, there shall not be disqualification of the participant if the time exceeds.
- The selected research projects shall be allowed for podium presentation.

(B) **Podium Presentation Round**

- a) The selected research projects shall be presented in the form of podium presentation.
- b) Each research project shall be presented in a maximum of 7 minutes. A warning bell shall be given in the 6th minutes. The participant has to finish the presentation in the given time. In case, if the time is exceeded, the research project shall be disqualified. However, 15 seconds grace period shall be allowed.
- c) The presentation shall be followed by the discussion not exceeding more than 3 minutes.
- d) In the discussion only judges are allowed to ask the questions to the participant.
- e) The results shall be announced at the Prize Distribution Ceremony.

(2) **Language of Presentation**

The participant shall present his/her research in **Marathi** or **Hindi** or **English** language.

9. Guidelines for Preparation of Poster, Model and Podium Presentation

(1) **Guidelines for the Preparation of Poster**

- a) Poster shall be of 1m x 1m size printed on any suitable type of printing paper / material.
- b) The research material must be properly organized on the poster with suitable subtitles, tables, charts, figures, etc.
- c) Font size of the text must be legible from a distance of at least 1m.
- d) The format of the poster is given in **Annexure 1**. It shall be followed strictly.
- e) Do not reveal the identity of the Participant / College / Institute / Department / University on the poster. In case, the identity is revealed, the participant shall be disqualified.
- f) Every participant shall be provided a space for the display of poster with one chair and one table.

(2) **Guidelines for the Model**

- a) The model shall be working or non-working. Do not use thermocol for making the model. It is advised to use non-polluting or environment friendly materials for making the model. More weightage shall be given to the working model.
- b) Do not reveal the identity of the Participant / College / Institute / Department / University on the model. In case, the identity is revealed, the participant shall be disqualified.
- c) Use of fireworks / arms during model presentation shall be strictly prohibited. However, if it is unavoidable for an exhibit, its imitation may be used with the prior permission of the Organizing Secretary of the Aavishkar of the Host University and Chairman, Oversee Committee of the Raj Bhavan.
- d) Every participant shall be provided a space for the display of model with one chair and one table. Participant shall communicate the additional facilities (electricity points, water connection, etc.) required for the display of the model to the Organizing Secretary of the Aavishkar of the Host University a week prior to the convention through his/her Contingent In-charge.

(3) **Guidelines for Preparation of Podium Presentation**

- a) The selected participant shall give podium presentation by using any software/tool such as Power Point Presentation, Prezi, Canva, Google Slides, etc. But the presenter shall carry the concerned software, supporting files in the laptop/pen drive.
- b) The presentation shall be made either in English or Marathi or Hindi language.
- c) Use universal font/s to avoid delays during presentation. In case the presentation is in Marathi or Hindi, carry the fonts in the laptop/pen drive.
- d) Keep laptop/pen drive virus free.
- e) Possibly save all the important files related to the research project in one folder in the laptop/pen drive to avoid delay.
- f) Use minimum text on the slide/s.
- g) Make presentation using suitable pictures / diagrams / graphs / tables, etc.
- h) Keep the slides limited so as to finish presentation in the specified time.
- i) The format of the first slide is given in **Annexure 2**. It shall be followed strictly.
- j) Do not reveal the identity of the Participant / College / Institute / Department / University on the slide/s. In case, if the identity is revealed, the participant shall be disqualified.
- k) Introduce yourself only with Code Number (to be given at the time of registration) and do not reveal the identity or name of the College / Institute / Department / University during the presentation.

10. Calendar of the Convention

For the Host University

Particulars	Date/s
Last date of organization of first meeting of the Overseer and Finance Committee nominated by the Raj Bhavan, Mumbai at the Host University	June 30
Last date of submission of Budget to the Raj Bhavan, Mumbai	July 31
Collection of Rotating Trophies from the preceding Host University	July 31
Issue of Letter of Invitation to the Participating Universities	August 31
Last date of invitation of Pro-Rata from the Participating Universities	October 31
Last date of organization of second meeting of the Overseer and Finance Committee nominated by the Raj Bhavan at the Host University	December 31
Online Registration of the Contingent for the Convention	From January 1 to January 10
Organization of Convention at the Host University	From January 12 to January 15
Last date of submission of Report and Result	March 15
Last date of submission of the Audited Statements of Accounts and Utilization Certificate to the Raj Bhavan, Mumbai and Chairman, Finance Committee	March 15

For the Participating University

Particulars	Date/s
Last date of submission Pro-Rata to the Host University	October 31
Online Registration of the Contingent for the Convention	From January 1 to January 10
Participation in the Convention	From January 12 to January 15
Participation in the Exhibition of selected winning Research Projects and interaction with Industrialists / Entrepreneurs at the Raj Bhavan, Mumbai	January 26
Last Date of Disbursement of Fellowship	February 28

11. Schedule of the Convention

Day/Date	Time	Particulars
Day 1 January 12	08:00 a.m. to 09:30 a.m.	Breakfast
	10:00 a.m. to 01:00 p.m.	Registration
	01:00 p.m. to 02:00 p.m.	Lunch
	02:00 p.m. to 03:30 p.m.	Registration
	04:00 p.m. to 05:30 p.m.	Inaugural Ceremony
	05:30 p.m. to 06:30 p.m.	High Tea
	06:30 p.m. to 07:30 p.m.	Meeting of Team Managers with Overseer Committee and Organizing Secretary
	08:00 p.m. to 09:30 p.m.	Dinner
Day 2 January 13	08:00 a.m. to 09:30 a.m.	Breakfast
	10:00 a.m. to 01:30 p.m.	Poster and/or Model Presentations
	01:30 p.m. to 02:30 p.m.	Lunch
	02:30 p.m. to 04:30 p.m.	Poster and/or Model Presentations
	04:30 p.m. to 05:00 p.m.	High Tea
	05:00 p.m. to 07:30 p.m.	Poster and/or Model Presentations
	08:30 p.m.	Declaration of Result of Poster and/or Model Presentations
	09:00 p.m. to 10:00 p.m.	Dinner
Day 3 January 14	08:00 a.m. to 09:30 a.m.	Breakfast
	10:00 a.m. to 01:30 p.m.	Podium Presentations
	01:30 p.m. to 02:30 p.m.	Lunch
	02:30 p.m. to 04:30 p.m.	Podium Presentations
	04:30 p.m. to 05:00 p.m.	High Tea
	05:00 p.m. to 07:30 p.m.	Podium Presentations
	08:30 p.m. to 09:30 p.m.	Dinner
Day 4 January 15	08:00 a.m. to 10:00 a.m.	Breakfast
	11:00 a.m. to 01:00 p.m.	Prize Distribution Ceremony
	01:00 p.m. to 02:00 p.m.	Lunch

Note: This is tentative schedule. The Organizing Secretary of the Host University shall finalize the schedule in discussion with the Chairman, Overseer Committee.

12. Online Registration

The Host University shall develop a portal for the Online Registration of the Contingent for participation in the Convention. The link for the registration shall be sent by the Host University to all Participating Universities before January 1, and the registration shall be done from January 1 to January 10. Following information shall be required from the Participating Universities for their Online Registration on the portal-

- (1) General Information of the University: Name, Address, Telephone Numbers, Details of the Hon'ble Vice-Chancellor
- (2) Details of Director, Department of Students' Development/Welfare OR Director, Innovation, Incubation and Linkages
- (3) Details of Co-ordinator/Convener/OSD of the Aavishkar
- (4) Details of Team Manager (Male)
- (5) Details of Team Manager (Female)
- (6) Details of Contingent Leader
- (7) Details of Administrative Staff
- (8) Travel Plan
- (9) Information of the Participants, Research Projects, Abstracts and Mentors
- (10) Latest Digital Image of the Participants and Mentors (Description of the Digital Image: 50-80% Face Photo, Size: Less than 250 kb)
- (11) Downloads and Printouts

13. Guidelines for the Preparation of Abstract

- 1) The abstract shall be unstructured without any subtitles.
- 2) It shall introduce the topic, research methodology and important findings, etc.
- 3) References shall not be included in the abstract.
- 4) The maximum length of the abstract shall be 200 words.

14. Documents to be Submitted at the Registration Desk

Following documents are to be submitted by the Team Managers of the Participating University on the first day of the convention at the Registration Desk as mentioned in the schedule.

Level: UG

- 1) Printout of Information of the Participants, Research Projects and Mentors (Downloaded from the Registration Portal) (Original)
- 2) Identity Card of the Current Academic Year (Original)
- 3) Identity Card of the Current Academic Year (Attested Photocopy)
- 4) Fees Receipt of the Current Academic Year (Original)
- 5) Fees Receipt of the Current Academic Year (Attested Photocopy)
- 6) School Leaving Certificate or SSC Certificate or Birth Certificate (Attested Photocopy)
- 7) 12th Class / HSC Marksheet (Attested Photocopy)
- 8) Mark Sheet/s of Previous Semester Examinations (Attested Photocopy/ies)
- 9) Undertaking by the Participating Student (Original) (**Annexure 3**)
- 10) Responsibility Certificate (Original) (**Annexure 4**)

- 11) Bonafide Certificate (Original) (**Annexure 5**)
- 12) Physical Fitness Certificate (Original) (**Annexure 6**)
- 13) Verification Certificate (Original) (**Annexure 7**)

Note: Submit the documents mentioned in above points 1 to 13 student-wise

LEVEL: PG

- 1) Printout of Information of the Participants, Research Projects and Mentors (Downloaded from the Registration Portal) (Original)
- 2) Identity Card of the Current Academic Year (Original)
- 3) Identity Card of the Current Academic Year (Attested Photocopy)
- 4) Fees Receipt of the Current Academic Year (Original)
- 5) Fees Receipt of the Current Academic Year (Attested Photocopy)
- 6) School Leaving Certificate or SSC Certificate or Birth Certificate (Attested Photocopy)
- 7) 12th Class / HSC Marksheet (Attested Photocopy)
- 8) Mark Sheet/s of Previous UG Semester Examinations (Attested Photocopy/ies)
- 9) Mark Sheet/s of Previous PG Semester Examinations (Attested Photocopy/ies)
- 10) Undertaking by the Participating Student (Original) (**Annexure 3**)
- 11) Responsibility Certificate (Original) (**Annexure 4**)
- 12) Bonafide Certificate (Original) (**Annexure 5**)
- 13) Physical Fitness Certificate (Original) (**Annexure 6**)
- 14) Verification Certificate (Original) (**Annexure 7**)

Note: Submit the documents mentioned in above points 1 to 14 student-wise

LEVEL: PPG

- 1) Printout of Information of the Participants, Research Projects and Mentors (Downloaded from the Registration Portal) (Original)
- 2) Identity Card of the Current Academic Year (Original)
- 3) Identity Card of the Current Academic Year (Attested Photocopy)
- 4) Fees Receipt of the Current Academic Year (Original)
- 5) Fees Receipt of the Current Academic Year (Attested Photocopy)
- 6) Mark Sheet of UG Last Semester Examination (Attested Photocopy)
- 7) Mark Sheet of PG Last Semester Examination (Attested Photocopy)
- 8) Research Programme Selection Committee Report of College/Institute/Department (Attested Photocopy)
- 9) Research Programme Scheme/Topic Approval Letter of the University (Attested Photocopy)
- 10) Research Programme Registration Certificate/Letter of the University (Attested Photocopy)

- 11) Undertaking by the Participating Student (Original) (**Annexure 3**)
- 12) Responsibility Certificate (Original) (**Annexure 4**)
- 13) Bonafide Certificate (Original) (**Annexure 5**)
- 14) Physical Fitness Certificate (Original) (**Annexure 6**)
- 15) Verification Certificate (Original) (**Annexure 7**)

Note: Submit the documents mentioned in above points 1 to 15 student-wise

15. Guidelines for the Participating University

- (1) **Responsible Officer:** The Participating University shall assign the responsibility of conduct of activities of the Aavishkar: Maharashtra State Inter-University Research Convention either to the Director, Students' Development/Welfare or the Director, Innovation, Incubation and Linkages of the University.
- (2) **Selection of Participants:** The Participating University shall communicate the rules and calendar of the activities of the Convention to its all affiliated colleges, constituent colleges, recognized institutes and academic departments and invite the research projects from their students. The Participating University shall depute 48 research projects by considering the number of participants and eligibility criteria of categories and levels as mentioned in the Point Nos. 5 to 7. The selection of participants and research projects shall be based on Primary Level (or Zonal Level) and Final Level (or University Level).
- (3) The Participating University shall ensure the eligibility of every participant and correct selection of category of research project. The participant who is found non-eligible shall be disqualified from the convention.
- (4) The Participating University shall also ensure the originality of the research to be presented by the student.
- (5) The Participating University shall strictly follow the calendar and schedule of the event as mentioned in Point No. 10 and 11.
- (6) The Participating University shall complete the procedure of Online Registration as per the schedule declared by the Host University. All the details shall be provided correctly without any mistake. All the documents listed in Point No. 14 shall be submitted by the Team Managers to the Registration Desk as per the schedule. The non-submission of required documents will lead to the disqualification of the particular participant from the convention.
- (7) The Participating University shall communicate the additional facilities (electricity points, water connection, etc.) required for the display of the model of the their participating student/s to the Organizing Secretary of the Host University a week prior to the convention through his/her Contingent In-charge.
- (8) The Participating University shall depute Team Managers (Male and Female) for the convention. The deputation of lady Team Manager is mandatory if there are girl participants in the contingent.
- (9) The Participating University shall submit the Pro-Rata (Rs. 4 per student or Revised Pro-Rata) on or before October 31.
- (10) The Participating University shall provide uniform Blazers with the emblem of the University to the whole Contingent.
- (11) The participant (even any member of Contingent) shall not wear uniform blazer/dress/costume at the time of Poster and/or Model Presentation as well as Podium Presentation.

- (12) The participant shall be formally dressed without having any I-card / badge / logo / emblem etc. of his/her own College/Institute/Department/University on their clothes. If participant (even any member of Contingent) does so, he/she will be disqualified from the convention.
- (13) The Participating University shall submit its official flag to the Host University at the Registration Desk at the time of registration and collect it back from the Registration Desk after Prize Distribution Ceremony.
- (14) It is the responsibility of the Participating University to reach the venue by convenient means of transport before 10:00 a.m. of the first day. The travel and food expenses of the contingent during the journey shall be borne by the Participating University.
- (15) The travel plan shall be communicated to the Host University 5 days prior to the convention.
- (16) The participants shall carry sufficient clothing and bedding as per the climatic requirements.
- (17) The Participating University shall ensure the suitable vaccination for the whole Contingent.
- (18) All members of Contingent shall attend the Inaugural Ceremony.
- (19) The Team Managers shall ensure the presence of participants for every event of the Convention.
- (20) In case of any inconvenience with respect to accommodation, cleanliness, venues, food, water and electricity supply, safety and security, etc. the Team Managers shall communicate to the Organizing Secretary and/or Chairman, Overseer Committee.
- (21) In case of medical emergency, the member of Contingent shall contact to the In-charge, First Aid Assistance Committee / Organizing Secretary / Chairman/Members of the Overseer Committee.
- (22) **Discipline**
 - a) The Director, Students' Development/Welfare / Director, Innovation, Incubation and Linkages / Co-ordinator of the Aavishkar and Team Managers shall be responsible for the discipline of their Contingent.
 - b) The contingent shall follow the instructions given by the Organizing Secretary and Overseer Committee.
 - c) No official or any member of the Participating University shall go to press/media on any controversial issues.
 - d) Consumption of liquor, smoking, eve teasing and indecent behaviors inside the campus and venue is strictly prohibited.
 - e) The members of the contingent shall not influence or obstruct the evaluation process of the convention.
 - f) If the behavior of any member of the Contingent is found contrary to the objectives of the convention, strict action will be taken against him/her.
 - g) The members of the contingent violating these clauses shall be liable to the disciplinary action, which may be up to the extent of debarring the concerned University Contingent from participation in the future research conventions.
 - h) In case of any in-disciplinary activity, the Team Managers shall inform to the Organizing Secretary immediately.
 - i) The Team Manager shall approach to the Grievance Redressal Committee for resolution of any kind of valid disputes or objections.
- (23) **Awards and Fellowships**
 - a) The Team manager shall ensure the receipt of the award (prize money, fellowship/trophy) by the recipient.
 - b) The Participating University shall complete all formalities so as to ensure that the winner gets the fellowship within a month.

(24) **Rotating Trophies**

The Rotating Trophies and their Replicas shall be awarded to the winning teams at the time of Prize Distribution Ceremony. The winning team shall hand over the Rotating Trophy to the Registration Desk after the Prize Distribution Ceremony of the convention.

(25) **Attending the Exhibition of Research Projects at Raj Bhavan, Mumbai**

The selected Research Projects from the winners shall be invited to exhibit their research work at Raj Bhavan, Mumbai on January 26. The attendance for the exhibition is mandatory to the presenter. The Director, Students' Development/Welfare or the Director, Innovation, Incubation and Linkages shall be responsible for the same. The travel and lodging expenses of the team/student shall be borne by the Participating University. The selected students shall present their research work in the form of Poster and/or Model. The Participating University shall communicate their participation to the University of Mumbai.

16. Guidelines for the Host University

- (1) The Host University shall convene the meetings of the Oversee and Finance Committee nominated by the Raj Bhavan in consultation with Hon'ble Vice-Chancellor and Chairman, Oversee and Chairman, Finance Committee.
- (2) The Host University shall constitute an Advisory Committee, Organizing Committee and various Sub-Committees for smooth conduct of the convention.
- (3) The Budget shall be prepared as per the norms in the Point No. 22 given below and submitted to the Raj Bhavan, Mumbai for the approval before July 31. The suggestions given by the Raj Bhavan in the Budget shall be implemented at the earliest to get the final approval.
- (4) The Host University shall send the formal Letter of Invitation to all state Universities for the participation before August 31.
- (5) The Host University shall send the Letter for the Demand of Pro-Rata to all Participating Universities and collect it before October 31.
- (6) The Host University shall allocate the venues in consultation with Oversee Committee for following activities-
 - a) Accommodation (Male Participants, Female Participants, Male Team Managers, Female Team Managers, University Officials (DSD/DIIL, OSD, Co-ordinator, Staff), Members of the Oversee and Finance Committee, Judges, Invited Guests if any, Raj Bhavan Officials, etc.)
 - b) Registration
 - c) Food
 - d) Inaugural Ceremony
 - e) Poster and/or Model Presentations
 - f) Podium Presentations
 - g) Prize Distribution Ceremony
 - h) Meeting of the Team Managers
 - i) Office of Oversee and Finance Committee
 - j) Judges
 - k) Result Processing
 - l) First Aid Assistance
- (7) **Portal**

The Host University should develop a portal for the Online Registration. The link for the registration shall be sent to all Participating Universities before January 1. The registration shall be done from January 1 to 10.

(A) The portal shall have following aspects-

- a) General Information of the University: Name, Address, Telephone Numbers, Details of the Hon'ble Vice-Chancellor
- b) Details of Director, Department of Students' Development/Welfare / Director, Innovation, Incubation and Linkages
- c) Details of Aavishkar Co-ordinator/Convener/OSD
- d) Details of Team Manager (Male)
- e) Details of Team Manager (Female)
- f) Details of Staff
- g) Details of University Contingent
- h) Travel Plan
- i) Information of the Participants, Research Projects, Abstracts and Mentors
- j) Latest Digital Image of the Participants and Mentors (Description of the Digital Image: 50-80% Face Photo, Size: Less than 250 kb)
- k) Feedback Mechanism
- l) Downloads and Printouts

(B) Following reports shall be generated from the portal-

- a) Reports (As per the requirement)
- b) Development of Registration Sheet (with Code)
- c) Development of Score Sheet
- d) Development of Result Sheet
- e) Development of Certificates
- f) Development of Invitation Letters to the Judges
- g) Development of Vouchers
- m) Development of Report on Feedback Mechanism
- h) Any Other Report

(8) Registration Desk

- a) A sufficient number of Registration Desks shall be arranged so as to avoid the overcrowding.
- b) The Registration Committee shall start their work since the first day of the convention from morning 09:30 a.m.
- c) All the documents as per the list shall be collected from the Participating University on the Registration Desk and checked for their validity.
- d) The discrepancy in the documents from any contingent of the Participating University shall be brought to the notice of the Chairman, Overseer Committee and Organizing Secretary.
- e) The decision of the Registration Committee regarding the disqualification of the Contingent/participant/s on the ground of discrepancies in the document/s shall be communicated to the concerned Team Manager immediately.

(9) Code Numbers

The code number shall be assigned to each participant. The code number shall have four digits. The first digit represents the category, second digit represents the level and last two digits represent serial number of the participant.

The categories are identified by the number as below-

- 1: Humanities, Languages and Fine Arts
- 2: Commerce, Management and Law
- 3: Pure Sciences
- 4: Agriculture and Animal Husbandry
- 5: Engineering and Technology
- 6: Medicine and Pharmacy

The levels are identified by the number as below-

- 1: Undergraduate Students (UG)
- 2: Postgraduate Students (PG)
- 3: Post PG Students (PPG)

For Example

3212

Means Category: Pure Science, Level: PG and Serial Number: 12

5103

Means Category: Engineering and Technology, Level: UG and Serial Number: 03

1311

Means Category: Humanities, Languages and Fine Arts, Level: PPG and Serial Number: 11

Serial number of the Participating University shall not be the same in every level.

(10) Poster and/or Model Presentations

- a) At the time of Poster/Model Presentations, only judges and participants shall be allowed to be present on the venue. The audience, Team Managers, Visitors, etc. shall not be allowed to enter the venue during the presentation schedule. The exhibition of the Posters/Models can be open to the visitors on the third day of the convention.
- b) The venue for the Poster/Model display shall have the following arrangements-
 - i) Separate sections for different categories and levels
 - ii) Provision and assistance for fixing the posters and/or display of model/exhibit
 - iii) Provision of one table and one chair for every participant
 - iv) Electricity connections with sockets
 - v) Open space if required for the display of model/exhibit
 - vi) Water connection as per the requirement of the project
 - vii) Drinking water facility
 - viii) Seating arrangement for the judges

(11) Podium Presentations

- a) Separate venues shall be arranged so as to accommodate the selected presentations. The silence shall be maintained in the room.
- b) Following facilities shall be made available at each venue-
 - i) Electricity connections
 - ii) LCD projector and screen
 - iii) CPU/Laptop
 - iv) Seating arrangement for the judges
 - v) Seating arrangements for the participants and other members of the contingent
 - vi) Sound system (mike and speaker), if required
 - vii) Drinking water
 - viii) Provision of tea/coffee

(12) Inaugural Ceremony and Prize Distribution Ceremony

- a) The separate committees shall be made for the smooth conduct of Inaugural Ceremony and Prize Distribution Ceremony.
- b) The venue shall be large enough to accommodate the entire Contingent.

- c) The protocol of the programme shall be finalized in discussion with the Chairman of the Overseer Committee.
 - d) The functions shall not be too long.
 - e) Invite the person who is of high research repute and good orator as a Chief Guest.
 - f) The Inaugural Ceremony and Prize Distribution Ceremony shall commence and conclude with National Anthem. The University Song (if available) and Aavishkar Song shall be played during these ceremonies.
- (13) **Travel**
- a) The travel plan (schedule of the arrival and departure) of the contingent shall be collected 5 days prior to the event. The Contingent shall be provided with travel guidance by the Travel Assistance Committee.
 - b) The expenses and arrangements of the travel of the chief guest, guest/s, judges and members of Overseer and Finance Committee shall be borne by the Host University. The expenses of their local travel shall also be borne by the Host University.
- (14) **Facilities for the Contingent**
- Following facilities shall be provided to the contingent at free of cost-
- a) Accommodation with bedding and other facilities
 - b) Food as per the schedule
 - c) Internal campus travel (If venues are too far in the campus)
 - d) Clean drinking water facility
 - e) Hot water for bathing
 - f) Sufficient and clean toilets and bathrooms
 - g) Space for rehearsal
 - h) Registration kit
 - i) I-card with code number
 - j) First aid assistance facility with doctor and nurse
 - k) Help desk/s for 24 hrs.
 - l) Any other facility required in discussion with Organizing Committee, Overseer Committee and Finance Committee
- (15) **Accommodation Caution Money**
- The Host University shall collect Rs. 1000/- per contingent as Accommodation Caution Money at the Accommodation Help Desk. The money shall be refunded after ensuring the handover of the accommodation by the Team Manager/s. In case of anything lost or damaged, the subsequent amount shall be deducted.
- (16) **Flying the Flags**
- The flags of all Participating Universities shall be flown by the Host University at a strategic location.
- (17) **Rotating Trophies**
- a) The Rotating Trophies shall be collected from the preceding Host University.
 - b) The Rotating Trophies shall be exhibited during the Inaugural and Prize Distribution Ceremony.
 - c) Replica of the Rotating Trophies shall be made and awarded to the winning teams at the time of Prize Distribution Ceremony.
- (18) **Certificates**
- The certificates shall be provided to the Contingent, Members of the Advisory, Organizing and Sub-committee/s and Volunteers.

(19) **Souvenir**

The souvenir may be provided to the Chief Guests, Guests of Honour, Officials of the Participating Universities, Team Managers, Judges, Members of Advisory Committee, Members of the Organizing Committee, Chairmans of the Sub-Committees and Members of the Overseas and Finance Committee.

(20) **Fellowships**

The cheques of the fellowships shall be issued to the eligible Participating Universities immediately after the Prize Distribution Ceremony.

(21) **Committees and Sub-Committees**

The Host University shall constitute an Advisory Committee, Organizing Committee and Sub-Committees for smooth conduct of the convention.

a) **The composition of Advisory Committee shall be-**

Vice-Chancellor	:	Chairman
Pro Vice-Chancellor	:	Member
Registrar	:	Member
One Dean	:	Member
One Member of the Senate	:	Member
One Member of the Management Council	:	Member
Finance and Accounts Officer / Comptroller	:	Member
Director, Sports	:	Member
Director, NSS	:	Member
Convener/OSD, Aavishkar	:	Member
Director, Students' Development/Welfare or	:	Member Secretary
Director, Innovation, Incubation and Linkages	:	

Role of Advisory Committee

- i) To approve the budget.
- ii) To monitor the implementation of the ordinances/codes of accounts.
- iii) To approve the venues.
- iv) To approve the committees and sub-committees and finalize their role.
- v) To ensure the smooth conduct of the convention.
- vi) Any other responsibilities given by the Chairman, Advisory Committee.

b) **The composition of Organizing Committee shall be-**

Vice-Chancellor	:	Chairman
Pro Vice-Chancellor	:	Member
Registrar	:	Member
Two Deans	:	Member
One Member of the Senate	:	Member
One Member of the Management Council	:	Member
Finance and Accounts Officer / Comptroller	:	Member
President, University Students' Council	:	Member
President, Department Students' Council	:	Member
Director, Sports	:	Member
Director, NSS	:	Member
Director, DLLE	:	Member
Convener/OSD, Aavishkar	:	Member
Three Chairmans of Sub-Committees	:	Members
Three Experts Nominated by the Vice-Chancellor	:	Members
Director, Students' Development/Welfare or	:	Member Secretary OR
Director, Innovation, Incubation and Linkages	:	Organizing Secretary

c) **The Host University may constitute the following Sub-Committees-**

- 1) Accommodation Committee
- 2) Registration Committee
- 3) Food Committee
- 4) IT Committee
- 5) Banner and Signages Committee
- 6) Flag Pole Arrangement Committee
- 7) Stage Arrangement Committee
- 8) Flowers, Garlands and Bouquets Committee
- 9) Publicity Committee
- 10) Hospitality Committee
- 11) Judges Committee
- 12) First Aid Assistance Committee
- 13) Vigilance Committee
- 14) Help Desk Committee
- 15) Transport Committee
- 16) Invitation Committee
- 17) Protocol Committee
- 18) Seating Arrangement Committee
- 19) Welcome Committee
- 20) Printing Committee
- 21) Water Committee
- 22) Poster and/or Model Presentations Committee
- 23) Podium Presentations Committee
- 24) Store Committee
- 25) Photography and Video-Shooting Committee
- 26) Liaising Committee
- 27) Certificate Committee
- 28) Volunteer Committee
- 29) Fund Raising Committee
- 30) Accounts Committee
- 31) Report Writing Committee
- 32) Felicitation Committee

The Host University may make change in the above list of Sub-Committees depending upon their requirements. The Host University shall define the role of these Organizing Committee and Sub-Committees for their execution.

The Host University shall ensure the minimum number of members/volunteers in various committees needed for effective organization of the convention to reduce unnecessary expenses.

(22) **Report, Result, Audited Statement of Accounts and Utilization Certificate**

The Host University shall submit the Report of the Aavishkar: Maharashtra State Inter-University Research Convention as per the proforma given in **Annexure No. 8**, the Result of the convention as per the proforma given in **Annexure No. 9**, Audited Statement of Accounts and Utilization Certificate to the Raj Bhavan, Mumbai before March 15.

17. Disqualification

The participant shall be disqualified from the convention in the following cases-

- (1) Non-eligibility or discrepancy noticed after the scrutiny of the documents of the registration.
- (2) Revealing the identity during the Poster and/or Model and Podium Presentation.
- (3) Exceeding the given time limit during Podium Presentation.
- (4) Presentation of plagiarized or duplicate research work.
- (5) Intervention of the members of the contingent other than the presenter during the discussion at Poster and/or Model Presentation and Podium Presentation.
- (6) In-disciplined behaviour of members of the contingent.

18. Judges: Nomination and Guidelines

- (1) The Organizing Secretary of the Host University shall finalize the panel of judges in discussion with Chairman, Oversee Committee.
- (2) The judges shall have a doctorate degree.
- (3) The judges shall not be from the Affiliated Colleges, Recognized Institutes and Academic Departments of the Participating Universities.
- (4) The judge shall be impartial in their judgment.
- (5) The panel of 3/4 judges shall be nominated for every level of each category.
- (6) The judges shall have expertise in the respective areas under the category.
- (7) The judges invited for the previous convention shall not be invited for next year's convention.
- (8) It is expected to have a few judges from outside Maharashtra.
- (9) Every judge shall be paid Rs. 2500/- remuneration per day by the Host University.
- (10) The travel expenses of the judges shall also be borne by the Host University.
- (11) The judges shall be given the following instructions-

Guidelines to Judges

- i) Judges are expected to follow the instructions given by the Chairman, Oversee Committee, Chairman and Secretary of the Organizing Committee from time to time.
- ii) Do not ask any question/s which will lead to revealing the identity of the participant and his/her College / Institute / Department / University.
- iii) Identify and call the candidate by its Code Number only.
- iv) Allow the candidates to present his/her poster/model for 3 minutes without any interruption and then continue the discussion for a maximum of 3 minutes. They shall take care not to prolong discussion which may lead to delay in the competition.
- v) All the judges shall assess the poster/model of the participant together with their panel.
- vi) Short list the best possible research projects through evaluation of poster/model for podium presentation.
- vii) The maximum time allotted for podium presentation is 7 minutes. Student participant shall not be forced to finish his/her presentation in a hurry. Let the participant finish oral presentation and then begin the discussion. Do not extend the discussion for more than 3 minutes to avoid further delay.
- viii) Do not allow the audience / members of Organizing Committee / volunteers to ask any questions to the participant during the process of evaluation.
- ix) It is mandatory to fill all the columns given in the score sheet and result sheet.
- x) Do not receive or make any phone calls during the presentation of participant.
- xi) Do not record or take photo/copy of any poster/model/podium presentation.

- xii) The judges shall evaluate all projects assigned to them. They cannot leave the evaluation in between.
- xiii) The judges shall not consider plagiarized and duplicate research work for the awards. They shall consider the ethics of the research while evaluating the projects.
- xiv) Allocate First Rank, Second Rank and Third Rank to UG and PG levels and First and Second Rank to PPG level. Do not give shared merit to the First Rank.
- xv) The judges shall recommend the projects which have potential for the incubation to the Chairman, Overseer Committee.

19. Awards

(1) **Certificate of Participation**

Every participant and his/her mentor shall get the Certificate of Participation.

(2) **Certificate of Merit**

Every participant and his/her mentor whose research projects secured merit shall get the Certificate of Merit.

(3) **Cash Prizes**

UG Level:

1st Rank: Rs. 5000/-

2nd Rank: Rs. 3000/-

3rd Rank: Rs. 2000/-

PG Level:

1st Rank: Rs. 5000/-

2nd Rank: Rs. 3000/-

3rd Rank: Rs. 2000/-

PPG Level:

1st Rank: Rs. 5000/-

2nd Rank: Rs. 3000/-

(4) **Trophies/Medals**

Trophies/medals shall be awarded to the winners.

(5) **Rotating Trophies**

Following are the details of the Rotating Trophies instituted for the convention-

Award	Title of the Trophy	Sponsored by
Championship in Humanities, Languages and Fine Arts	Kodur Kannemma Humanities, Languages and Fine Arts Rotating Trophy	Prof. K.V.R. Sastry
Championship in Commerce, Management and Law	Vamanrao Varde Commerce, Management and Law Rotating Trophy	Shri. Ramakant Vaman Varde
Championship in Pure Sciences	Sundarambal Pure Sciences Rotating Trophy	Dr. Usha R. Vijailakmshi

Award	Title of the Trophy	Sponsored by
Championship in Agriculture and Animal Husbandry	Late Smt. Yashoda Jairam Jadhav Agriculture and Animal Husbandry Rotating Trophy	Shri. Rajendra Jadhav
Championship in Engineering and Technology	M. Janakiraman Engineering and Technology Rotating Trophy	Dr. Usha R. Vijailakshmi
Championship in Medicine and Pharmacy	Late Dr. M. Venkatesh S. Hegde Medicine and Pharmacy Rotating Trophy	Prof. Venkatesh N. Hegde
Runner-up Championship	Advocate Trimbak Madhav Chande Runner Champion Rotating Trophy	Dr. Pankaj Chande
Overall Championship	Vishwanath Shankarbhai Dalvie Overall Championship Rotating Trophy	Shri. Vinayak Dalvie

(6) **Replicas of Rotating Trophies and Certificates**

The replicas of the above rotating trophies and certificates shall be awarded to the winner of every category, runner-up and overall champion University.

Note:

Calculation of points for the Category-wise Championship, Runner-up Championship and Overall Championship shall be 5 points for First Rank, 3 points for Second Rank and 2 points for Third Rank.

(7) **Ten Grace Marks/Equivalent Credit/s**

All participants shall be awarded ten grace marks (or equivalent credit/s). The Participating Universities shall make a provision for the same in their ordinance.

20. Fellowship

- (1) Fellowship is awarded to the winners of the convention to continue their research further. The fellowship shall be given to winners of UG and PG levels for 1 year and PPG levels for 2 years. The fellowships are-

UG Level:

1st Rank: Rs. 35,000/-

2nd Rank: Rs. 30,000/-

3rd Rank: Rs. 25,000/-

PG Level:

1st Rank: Rs. 35,000/-

2nd Rank: Rs. 30,000/-

3rd Rank: Rs. 25,000/-

PPG Level:

1st Rank: Rs. 1,20,000/-

2nd Rank: Rs. 1,00,000/-

(2) **Guidelines for Availing Fellowship**

- i) The recipient of the fellowship shall submit a research proposal for further research pertaining to the theme presented in the convention through his/her Principal/Director/Head of the College/Institution/Department to Director, Students' Development/Welfare or Director, Innovation, Incubation and Linkages of his/her University.
- ii) The Vice-Chancellor of the University shall constitute a committee to scrutinize the submitted research proposals.
- iii) The composition of the Committee will be as follows-

Dean of any Faculty	:	Chairman
One Principal from the Affiliated Colleges	:	Member
One Professor/Associate Professor from the University Academic Departments	:	Member
Two Experts as per the Nature of the Research Proposals	:	Member
OSD/Co-ordinator, Aavishkar	:	Member
Director, Students' Development/Welfare or Director, Innovation, Incubation and Linkages	:	Member Secretary
- iv) The committee shall give suggestions if needed to the candidates and approve the final proposals.
- v) The Director, Students' Development/Welfare or Director, Innovation, Incubation and Linkages of the University shall send the details of the fellowship to the Accounts Section for the disbursement of the amount to the candidate whose proposal is approved by the Committee. The Accounts Section shall disburse the amount before February 28 to the candidates.
- vi) The UG and PG candidates shall submit the Report of the Research, Project Completion Certificate by the Principal/Director/Head of the College/Institution/Department, Audited Statement of Accounts and Utilization Certificate by the CA and signed by the Principal/Director/Head of the College/Institution/Department within two months after the completion of one year from the date of the disbursement of fellowship.
- vii) The Mentor and the Principal/Director/Head of the College/Institution/Department shall monitor the progress of the research.
- viii) The PPG candidates have to submit the Report of the Research, Project Completion Certificate by the Principal/Director/Head of the College/Institution/Department, Audited Statement of Accounts and Utilization Certificate by the CA and signed by the Principal/Director/Head of the College/Institution/Department within two months after the completion of two years from the date of the disbursement of fellowship.
- ix) The publication of the research work carried by the candidate in Peer Reviewed/UGC Care Listed Journal is mandatory for the PPG candidate. The name of the University shall be given due credit in the affiliations of the authors. The paper shall be submitted along with the Report of the Research.
- x) The guidelines for the invitation of the Research Proposals, Selection Criteria, Proforma for Reports, Project Completion Certificate, Audited Statement of Accounts and Utilization Certificate shall be prepared by the Participating University.
- xi) The mentors of the candidates, who are in their last year of UG/PG degree, shall take the responsibility for the completion of their projects.

- xii) The mentors of the PPG candidates, who have submitted their synopsis, shall take the responsibility for the completion of their projects.
- xiii) The fellowship shall not be given to the candidate who has received any other financial assistance/scholarship/fellowship for the same research project.
- xiv) If the amount is not disbursed due to unwillingness from the candidate, the same amount shall be used by the University for Aavishkar related activities only.

21. Grievance Redressal Mechanism

- (1) There shall be a Grievance Redressal Committee for the resolution of official grievances of the Participating Universities.
- (2) The constitution of the Grievance Redressal Committee shall be as follows-

Chairman of the Overseer Committee	:	Chairman
Two Member of the Overseer Committee	:	Member
Registrar of the Host University	:	Member
Secretary, Organizing Committee	:	Member Secretary
- (3) The grievance shall be submitted in writing only by the Team Manager of the University to the Member Secretary of the Grievance Redressal Committee along with the payment of Rs. 1000/- as a Non-refundable Grievance Fees.
- (4) The grievance shall not be accepted after one hour of the Prize Distribution Ceremony. The grievance communicated thereafter in any form shall not be entertained.
- (5) Grievance shall be entertained on matters related to violation of rules, disqualification, organization of the convention and discipline. No grievance shall be entertained on matters regarding judgment.
- (6) The decision of the Grievance Redressal Committee shall be final, however, the first appeal can be made to Vice-Chancellor of the Organizing University and the final appeal can be made to Deputy Secretary, Education to the Hon'ble Governor.
- (7) The Grievance Redressal Committee may take the guidance from the Legal Advisor of the Host University and the Vice-Chancellor of the Host University for the resolution of the grievances.
- (8) No contingent or official or any member of the University shall go to the Press/Media on any controversial issues or any heated arguments with the Organizing University.

22. Financial Provision and Budget

- (1) The finance shall be made available from the contribution of Participating Universities (Pro-Rata) and the sponsorship.
- (2) The budget shall be made for the following heads-
 - i) Cash Prizes: Rs. 1,68,000/-
 - ii) Fellowships: Rs. 24,00,000/-
 - iii) Portal and Computational Services: Rs. 4,00,000/-
 - iv) Accommodation
 - v) Food
 - vi) Arrangement of Venues: Stage, Pandol, Sound System, etc.
 - vii) Transportation/Travel
 - viii) Honorarium
 - ix) Stationary

- x) Printing
- xi) Trophy
- xii) Hospitality
- xiii) Photography and Video Shooting
- xiv) Registration Kit
- xv) Advertising, Media, Publicity, etc.
- xvi) First Aid Assistance
- xvii) Volunteer Expenses
- xviii) Campus Decoration
- xix) Contingency
- xx) Miscellaneous
- xxi) Event Insurance
- xxii) Exhibition of Selected Winning Research Projects at Raj Bhavan, Mumbai on January 26 (To be given to University of Mumbai): Rs. 4,00,000/-
- xxiii) Audit Fees
- xxiv) Any Other
- xxv) Corpus Fund*

*The Corpus Fund shall be used by the Host University for Aavishkar related activities only.

- (3) The budget shall be prepared by considering the above heads. The Host University or Auditor of the Host University may add or delete the above Heads as per their requirement. It shall be approved by the Advisory Committee of the Host University and the Finance Committee appointed by the Raj Bhavan. The approved budget shall be sent to the Raj Bhavan, Mumbai for final approval before July 31.
- (4) All the norms and ordinances/codes of accounts shall be followed during expenditure.
- (5) The Host University shall submit the Audited Statement of Accounts and Utilization Certificate to the Chairman, Finance Committee and the Raj Bhavan, Mumbai before March 15.

23. Oversee Committee

- (1) The committee shall be nominated by the Raj Bhavan, Mumbai. All members of the Oversee Committee shall be present during the conduct of the convention to provide necessary guidance and extend their support for the smooth and effective functioning of the convention.
- (2) **Role of the Oversee Committee**
 - i) The members of the committee shall visit the Host University as per the schedule given below.
 - ii) They shall visit the venues and finalize them in discussion with the Organizing Committee.
 - iii) They shall observe the provision and quality of facilities such as accommodation, event venues, food, transport, sanitation, hygiene, drinking water, electricity, computational requirements, support system, safety and security, etc. They shall give time to time suggestions for improvement in the facility.
 - iv) They shall ensure the availability of the human resources for the smooth conduct of the convention.

- v) They shall observe the organization of the entire convention and give suggestions for improvement wherever needed.
- vi) They shall give necessary instructions to the contingent as and when required.
- vii) They shall monitor the registration process and guide the Registration Committee to resolve the discrepancies.
- viii) They shall give a decision in the matter of disqualification.
- ix) They shall finalize the protocol and schedule of the convention in discussion with the Organizing Committee.
- x) They shall finalize the panel of judges in discussion with the Organizing Secretary.
- xi) They shall give necessary instructions to the judges.
- xii) They shall resolve the official grievances submitted by the Participating Universities.
- xiii) They shall prepare the Report of the Convention as per **Annexure No. 10** and submit it to the Raj Bhavan, Mumbai before March 31.

(3) **Schedule for the Overseer Committee**

Particulars	Date/s
Last date of organization of first meeting with the Organizing Secretary and the authorities of the Host University at the Host University	June 30
Last date of organization of second meeting with the Organizing Secretary and the authorities of the Host University at the Host University	December 31
Overseeing of the Convention	From January 12 to January 15
Attend the exhibition of selected winning Research Projects and interaction with Industrialists / Entrepreneurs at the Raj Bhavan, Mumbai	January 26
Last date of submission of a Report to the Raj Bhavan, Mumbai	March 31

24. Finance Committee

- (1) The committee shall be nominated by the Raj Bhavan, Mumbai. All members of the Finance Committee shall be present during the conduct of the convention to provide necessary guidance and extend their support for the smooth and effective functioning of the convention.
- (2) **Role of the Finance Committee**
 - i) They shall approve the budget submitted by the Host University.
 - ii) They shall monitor the implementation of the ordinances/codes of accounts.

- iii) They shall ensure utilization of amount according to the given heads. In case, if found incorrect, they shall report to the Chairman, Organizing Committee and Raj Bhavan, Mumbai.
- iv) They shall prepare the report as per Annexure No. 11 and submit it to the Raj Bhavan, Mumbai.

(3) **Schedule for the Finance Committee**

Particulars	Date/s
Last date of organization of first meeting with the Organizing Secretary and the authorities of the Host University at the Host University	June 30
Last date of organization of second meeting with the Organizing Secretary and the authorities of the Host University at the Host University	December 31
Supervision of the Convention	From January 12 to January 15
Attend the exhibition of selected winning Research Projects and interaction with Industrialists / Entrepreneurs at the Raj Bhavan, Mumbai	January 26
Last date of submission of Report to the Raj Bhavan, Mumbai	March 31

25. Feedback

The Host University shall collect the online feedback from all contingents. The analysis of the same shall be submitted to the Chairman, Organizing Committee, Chairman, Oversee Committee and Chairman, Finance Committee. They shall take the feedback as per **Annexure No. 12**.

26. Exhibition of Research Projects at Raj Bhavan, Mumbai

The responsibility of conduct of Exhibition shall be with University of Mumbai. The selected winners of Aavishkar, whose research has potential for incubation shall be finalized by the Oversee Committee in consultation with the judges and communicated to the University of Mumbai and the Raj Bhavan, Mumbai. The University of Mumbai shall invite the selected winners. The winner/s can be accompanied by his mentor/s and the officials of his/her University. The expenses to organize this exhibition shall be given to the University of Mumbai by the Host University. The Savitribai Phule Pune University, Pune shall be responsible for invitation of industry experts and entrepreneurs for the exhibition.

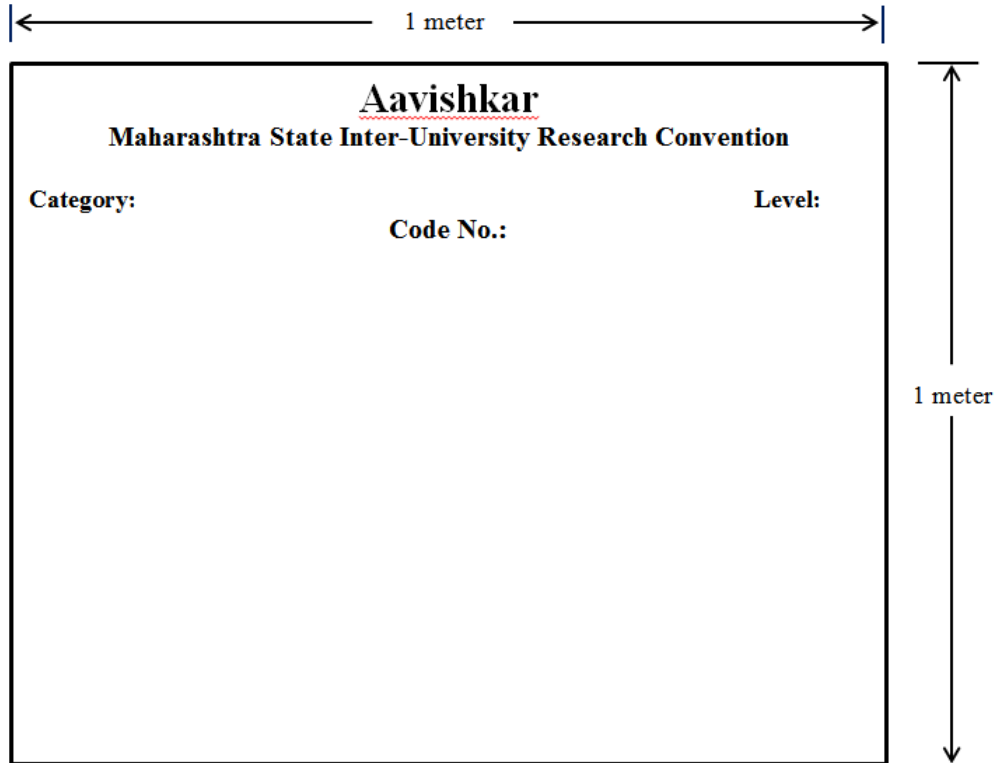
27. Venues of the Aavishkar: Maharashtra State Inter-University Research Convention

1)	2006-07	Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur
2)	2007-08	S.N.D.T. Women's University, Mumbai
3)	2008-09	Sant Gadge Baba Amravati University, Amravati
4)	2009-10	Punyashlok Ahilyadevi Holkar Solapur University, Solapur
5)	2010-11	Maharashtra University of Health Sciences, Nashik
6)	2011-12	Shivaji University, Kolhapur
7)	2012-13	Dr. Balasaheb Sawant Konkan Krishi Vidyapeeth, Dapoli
8)	2013-14	Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon
9)	2014-15	Maharashtra Animal and Fishery Sciences University, Nagpur
10)	2015-16	Savitribai Phule Pune University, Pune
11)	2016-17	Swami Ramanand Teerth Marathwada University, Nanded
12)	2017-18	Mahatma Phule Krishi Vidyapeeth, Rahuri
13)	2018-19	Gondwana University, Gadchiroli
14)	2019-20	University of Mumbai
15)	2020-21	<i>Not Organized due to Covid Pandemic Condition</i>
16)	2021-22	<i>Not Organized due to Covid Pandemic Condition</i>
17)	2022-23	Savitribai Phule Pune University, Pune
18)	2023-24	Maharashtra University of Health Sciences, Nashik
19)	2024-25	Dr. Babasaheb Ambedkar Technological University, Lonere, Dist.-Raigad
20)	2025-26	Yashwantrao Chavan Maharashtra Open University, Nashik

28. Champion Universities of the Aavishkar: Maharashtra State Inter-University Research Convention

1)	2006-07	Savitribai Phule Pune University, Pune
2)	2007-08	Savitribai Phule Pune University, Pune
3)	2008-09	Savitribai Phule Pune University, Pune
4)	2009-10	Savitribai Phule Pune University, Pune
5)	2010-11	Savitribai Phule Pune University, Pune
6)	2011-12	University of Mumbai
7)	2012-13	Savitribai Phule Pune University, Pune
8)	2013-14	University of Mumbai
9)	2014-15	Savitribai Phule Pune University, Pune
10)	2015-16	Savitribai Phule Pune University, Pune
11)	2016-17	Savitribai Phule Pune University, Pune
12)	2017-18	University of Mumbai
13)	2018-19	University of Mumbai
14)	2019-20	University of Mumbai
15)	2020-21	<i>Not Organized due to Covid Pandemic Condition</i>
16)	2021-22	<i>Not Organized due to Covid Pandemic Condition</i>

Annexure No. 1
Format for the Poster



Annexure No. 2

Format for the First Slide for the Podium Presentation

Aavishkar Maharashtra State Inter-University Research Convention	
Category:	Level:
 Title of the Research Project 	
Code No.:	

Annexure No. 3

Undertaking by the Participating Student (To be given by the Participating Student)

I, undertake to state that, in consideration of my being nominated at my request to participate in Aavishkar: Maharashtra State Inter-University Research Convention to be held at following Host University as per following dates at my own risk.

Name of the Host University	
Dates of the Convention	

I undertake and agree that, neither I nor my Parent / Executor / Administrator / Mentor / Teacher / Principal will make any claim against any Officers of the University (Organizing / Participating) and/or Principal / Director / Head / Mentor / Teacher / Staff in respect of any loss or injury to the property or person (including injury resulting in death), which may suffer while participating in Aavishkar: Maharashtra State Inter-University Research Convention.

I, further undertake to state that I shall be abiding by all RULES and REGULATIONS (Guidelines) of the Aavishkar: Maharashtra State Inter-University Research Convention and shall be liable for strict disciplinary action for violation of the same.

Name of the Student Participant	
Name of the University	
Category	
Level	
Mobile No. of the Student Participant	
Date	
Signature of the Student Participant	

Annexure No. 4

Responsibility Certificate

(To be given by the Parent / Guardian of the Participating Student)

I agree, as a responsible person, that my Son/Daughter/Ward is being allowed to participate in Aavishkar: Maharashtra State Inter-University Research Convention to be held at following Host University as per following dates at my own risk.

Name of the Host University	
Dates of the Convention	

If any accident or death occurs during this convention, I or any of my relation of legal heir will not demand any claim from State Government / Raj Bhavan / University (Organizing/Participating) / Department / Institute / College and Officials of the University (Organizing/Participating), Principal / Director / Head / Mentor / Teacher / Staff on account of my Son/Daughter/Ward being a part this convention.

Name of the Parent / Guardian	
Mobile No. of the Parent / Guardian	
Name of the Student Participant	
Mobile No. of the Student Participant	
Name of the University	
Category	
Level	
Date	
Signature of the Parent / Guardian	

Annexure No. 5

Bonafide Certificate

(To be given by the Principal of the College / Director of the Institute /
Head or Director of the Academic Department of the Participating University)

It is certified that the student mentioned below is the bonafide student of our College/Institute/Department. He/She is a regular student in the current academic year.

Name of the Student Participant	
Name of the College / Institute / Department of the Student Participant	
Name of the University	
Mobile No. of the Student Participant	
Programme	
Semester	
Specialization	
PRN No. / Registration No. given by the University	
Roll No.	

Date:

(Seal of the
College/Institute/
University Department)

Place:

Signature of the
Principal of the College /
Director of the Institute /
Head or Director of the
Academic Department
of the Participating
University

Annexure No. 6

Physical Fitness Certificate (To be given by the Medical Practitioner)

I do hereby certify that, I have examined the below mentioned person and find him/her fit for participation in Aavishkar: Maharashtra State Inter-University Research Convention. He/She is not suffering from any communicable or chronic disease, which may cause any hindrance due to his/her participation in Aavishkar: Maharashtra State Inter-University Research Convention.

Name of the Student Participant	
Mobile No. of the Student Participant	

Name of the Medical Practitioner	
Address of the Medical Practitioner	
Contact No. of the Medical Practitioner	

Date:

Signature of the
Medical Practitioner with
Seal and Registration No.

Place:

Annexure No. 7

Verification Certificate

(To be given by the Director, Students' Development/Welfare or
Director, Innovation, Incubation and Linkages of the Participating University)

It is certified that the student mentioned below is a bonafide student of the below mentioned College/Institute/Department of the University.

Name of the Student Participant	
Name of the College / Institute / Department of the Student Participant	
Name of the University	
Mobile No. of the Student Participant	
Programme	
Semester	
Specialization	
PRN No. / Registration No. given by the University	
Roll No.	
Category	
Level	

The information and documents provided by the student participant are verified by me and they are found correct.

Date:

(Seal of the
Department)

Place:

Signature of the
Director, Students'
Development/Welfare or
Director, Innovation, Incubation
and Linkages of the
Participating University

Annexure No. 8

Aavishkar

Maharashtra State Inter-University Research Convention

Report

*(To Submitted by the Organizing Secretary of the Host University
to the Secretary to the Hon'ble Governor)*

1)	Name of the Host University	
2)	Dates of the Convention	
3)	Details of the Vice-Chancellor	
	a) Name	
	d) Contact No.	
	e) Email ID	
4)	Details of the Chairman, Overseer Committee	
	a) Name	
	b) Designation	
	c) Affiliation	
	d) Contact No.	
	e) Email ID	
5)	Details of the Member, Overseer Committee	
	a) Name	
	b) Designation	
	c) Affiliation	
	d) Contact No.	
	e) Email ID	
6)	Details of the Member, Overseer Committee	
	a) Name	
	b) Designation	
	c) Affiliation	
	d) Contact No.	
	e) Email ID	
7)	Details of the Chairman, Finance Committee	
	a) Name	
	b) Designation	
	c) Affiliation	
	d) Contact No.	
	e) Email ID	
8)	Details of the Member, Finance Committee	
	a) Name	
	b) Designation	
	c) Affiliation	
	d) Contact No.	
	e) Email ID	
9)	Details of the Member, Finance Committee	
	a) Name	
	b) Designation	
	c) Affiliation	
	d) Contact No.	
	e) Email ID	

10)	Details of the Organizing Secretary		
	a)	Name	
	b)	Designation	
	d)	Contact No.	
	e)	Email ID	
11)	Details of the Participation		
	a)	No. of Universities Participated	
	b)	No. of Research Projects Presented	
	c)	No. of Students (Male) Participated	
	d)	No. of Students (Female) Participated	
	e)	No. of Team Manager (Male) Participated	
	f)	No. of Team Manager (Female) Participated	
	g)	No. of Convener/OSD Participated	
	h)	No. of Directors of Students' Development/Welfare or Directors of Innovation, Incubation and Linkages Participated	
	i)	No. of Administrative Staff Participated	
12)	Category-wise No. of Research Projects Presented in the Convention		
	a)	Humanities, Languages and Fine Arts	UG: PG: PPG: Total:
	b)	Commerce, Management and Law	UG: PG: PPG: Total:
	c)	Pure Sciences	UG: PG: PPG: Total:
	d)	Agriculture and Animal Husbandry	UG: PG: PPG: Total:
	e)	Engineering and Technology	UG: PG: PPG: Total:
	f)	Medicine and Pharmacy	UG: PG: PPG: Total:
13)	Level-wise No. of Research Projects Presented in the Convention		UG: PG: PPG: Total:
14)	No. of Committees and Sub-Committees formed for the Organization		

15)	No. of Professors/Associate Professors/Assistant Professors from the Academic Departments of the Host University involved in the Organization	
16)	No. of Professors/Associate Professors/Assistant Professors from the Affiliated/Constituent Colleges/Institutes of the Host University involved in the Organization	
17)	No. of Administrative and Non-Teaching Staff involved in the Organization	
18)	No. of Student Volunteers from the Academic Departments of the Host University involved in the Organization	
19)	No. of Student Volunteers from the Affiliated/Constituent Colleges/Institutes of the Host University involved in the Organization	
20)	No. of NSS Volunteers involved in the Organization	
21)	No. of NCC Cadets involved in the Organization	
22)	No. of DLLE Volunteers involved in the Organization	
23)	No. of Volunteers from Department of Sports involved in the Organization	
24)	No. of Judges	
25)	Details of Chief Guest for the Inaugural Ceremony	
	a) Name	
	b) Designation	
	c) Affiliation	
	d) Contact No.	
	e) Email ID	
26)	Details of Chief Guest for the Prize Distribution Ceremony	
	a) Name	
	b) Designation	
	c) Affiliation	
	d) Contact No.	
	e) Email ID	
27)	Approved Budgeted Expenditure in Rs.	
28)	No. of Universities Submitted Pro-Rata	
29)	Name/s of the University/ies not Submitted the Pro-Rata	
30)	Total Pro-Rata Collected in Rs.	
31)	Total Sponsorship/Donation in Rs.	
32)	Total Amount Credited in Rs.	

33)	Total Expenditure in Rs.	
34)	Balance Amount in Rs.	

Date	
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Place	
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Signature of the Organizing Secretary	
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Annexure No. 9

Maharashtra State Inter-University Research Convention Aavishkar

Result

*(To Submitted by the Organizing Secretary of the Host University
to the Secretary to the Hon'ble Governor)*

Name of Host University:

Dates of the Convention:

Category 1: Humanities, Languages and Fine Arts

Level: UG

Rank	Name of the Student	Name of the University
First Rank		
Second Rank		
Third Rank		

Level: PG

Rank	Name of the Student	Name of the University
First Rank		
Second Rank		
Third Rank		

Level: PPG

Rank	Name of the Student	Name of the University
First Rank		
Second Rank		

Category 2: Commerce, Management and Law

Level: UG

Rank	Name of the Student	Name of the University
First Rank		
Second Rank		
Third Rank		

Level: PG

Rank	Name of the Student	Name of the University
First Rank		
Second Rank		
Third Rank		

Level: PPG

Rank	Name of the Student	Name of the University
First Rank		
Second Rank		

Category 3: Pure Sciences**Level: UG**

Rank	Name of the Student	Name of the University
First Rank		
Second Rank		
Third Rank		

Level: PG

Rank	Name of the Student	Name of the University
First Rank		
Second Rank		
Third Rank		

Level: PPG

Rank	Name of the Student	Name of the University
First Rank		
Second Rank		

Category 4: Agriculture and Animal Husbandry**Level: UG**

Rank	Name of the Student	Name of the University
First Rank		
Second Rank		
Third Rank		

Level: PG

Rank	Name of the Student	Name of the University
First Rank		
Second Rank		
Third Rank		

Level: PPG

Rank	Name of the Student	Name of the University
First Rank		
Second Rank		

Category 5: Engineering and Technology**Level: UG**

Rank	Name of the Student	Name of the University
First Rank		
Second Rank		
Third Rank		

Level: PG

Rank	Name of the Student	Name of the University
First Rank		
Second Rank		
Third Rank		

Level: PPG

Rank	Name of the Student	Name of the University
First Rank		
Second Rank		

Category 6: Medicine and Pharmacy**Level: UG**

Rank	Name of the Student	Name of the University
First Rank		
Second Rank		
Third Rank		

Level: PG

Rank	Name of the Student	Name of the University
First Rank		
Second Rank		
Third Rank		

Level: PPG

Rank	Name of the Student	Name of the University
First Rank		
Second Rank		

Category-wise Championship

Championship	Title of the Trophy	Name of the University
Championship in Humanities, Languages and Fine Arts	Kodur Kannemma Humanities, Languages and Fine Arts Rotating Trophy	
Championship in Commerce, Management and Law	Vamanrao Varde Commerce, Management and Law Rotating Trophy	
Championship in Pure Sciences	Sundarambal Pure Sciences Rotating Trophy	
Championship in Agriculture and Animal Husbandry	Late Smt. Yashoda Jairam Jadhav Agriculture and Animal Husbandry Rotating Trophy	
Championship in Engineering and Technology	M. Janakiraman Engineering and Technology Rotating Trophy	
Championship in Medicine and Pharmacy	Late Dr. M. Venkatesh S. Hegde Medicine and Pharmacy Rotating Trophy	

Runner-up Championship

Championship	Title of the Trophy	Name of the University
Runner-up Championship	Advocate Trimbak Madhav Chande Runner Champion Rotating Trophy	

Overall Championship

Championship	Title of the Trophy	Name of the University
Overall Championship	Vishwanath Shankarbhai Dalvie Overall Championship Rotating Trophy	

Annexure No. 10

Aavishkar

Maharashtra State Inter-University Research Convention

Report of the Overseer Committee

*(To Submitted by the Chairman of the Overseer Committee
to the Secretary to the Hon'ble Governor)*

1)	Name of the Host University	
2)	Dates of the Convention	
3)	Name of the Vice-Chancellor	
4)	Details of the Chairman, Overseer Committee	
	a) Name	
	b) Designation	
	c) Affiliation	
	d) Contact No.	
e) Email ID		
5)	Details of the Member, Overseer Committee	
	a) Name	
	b) Designation	
	c) Affiliation	
	d) Contact No.	
e) Email ID		
6)	Details of the Member, Overseer Committee	
	a) Name	
	b) Designation	
	c) Affiliation	
	d) Contact No.	
e) Email ID		
7)	Details of the Organizing Secretary	
	a) Name	
	b) Designation	
	d) Contact No.	
e) Email ID		
8)	Details of the Participation	
	a) No. of Universities Participated	
	b) No. of Research Projects Presented	
	c) No. of Students (Male) Participated	
	d) No. of Students (Female) Participated	
	e) No. of Team Manager (Male) Participated	
	f) No. of Team Manager (Female) Participated	
	g) No. of Convener/OSD Participated	
	h) No. of Directors of Students' Development/Welfare or Directors of Innovation, Incubation and Linkages Participated	
	i) No. of Administrative Staff Participated	

9)	Category-wise No. of Research Projects Presented in the Convention	
a)	Humanities, Languages and Fine Arts	UG: PG: PPG: Total:
b)	Commerce, Management and Law	UG: PG: PPG: Total:
c)	Pure Sciences	UG: PG: PPG: Total:
d)	Agriculture and Animal Husbandry	UG: PG: PPG: Total:
e)	Engineering and Technology	UG: PG: PPG: Total:
f)	Medicine and Pharmacy	UG: PG: PPG: Total:
10)	Level-wise No. of Research Projects Presented in the Convention	UG: PG: PPG: Total:
11)	No. of Committees and Sub-Committees formed for the Organization	
12)	No. of Professors/Associate Professors/Assistant Professors from the Academic Departments of the Host University involved in the Organization	
13)	No. of Professors/Associate Professors/Assistant Professors from the Affiliated/Constituent Colleges/Institutes of the Host University involved in the Organization	
14)	No. of Administrative and Non-Teaching Staff involved in the Organization	
15)	No. of Student Volunteers from the Academic Departments of the Host University involved in the Organization	
16)	No. of Student Volunteers from the Affiliated/Constituent Colleges/Institutes of the Host University involved in the Organization	
17)	No. of NSS Volunteers involved in the Organization	

18)	No. of NCC Cadets involved in the Organization	
19)	No. of DLLE Volunteers involved in the Organization	
20)	No. of Volunteers from Department of Sports involved in the Organization	
21)	No. of Judges	
22)	Details of Chief Guest for the Inaugural Ceremony	
	a) Name	
	b) Designation	
	c) Affiliation	
	d) Contact No.	
e) Email ID		
23)	Details of Chief Guest for the Prize Distribution Ceremony	
	a) Name	
	b) Designation	
	c) Affiliation	
	d) Contact No.	
e) Email ID		
24)	Approved Budgeted Expenditure in Rs.	
25)	No. of Universities Submitted Pro-Rata	
26)	Total Pro-Rata Collected in Rs.	
27)	Name/s of the University/ies not Submitted the Pro-Rata	
28)	Observations on the Organization of the Convention	Tick to the Relevant
	● Strict Adherence to Guidelines	Unsatisfactory Satisfactory Good Better Excellent
	● Venue for Inaugural Ceremony	Unsatisfactory Satisfactory Good Better Excellent
	● Venue for Prize Distribution Ceremony	Unsatisfactory Satisfactory Good Better Excellent
● Venue/s for Poster and/or Model Presentations	Unsatisfactory Satisfactory Good Better Excellent	

●	Venues for Podium Presentations	Unsatisfactory Satisfactory Good Better Excellent
●	Venue/s for Food Serving	Unsatisfactory Satisfactory Good Better Excellent
●	Meeting Hall	Unsatisfactory Satisfactory Good Better Excellent
●	Office for Overseas and Finance Committee	Unsatisfactory Satisfactory Good Better Excellent
●	Venue for Meeting of Judges	Unsatisfactory Satisfactory Good Better Excellent
●	Result Processing Unit	Unsatisfactory Satisfactory Good Better Excellent
●	Space for Rehearsals	Unsatisfactory Satisfactory Good Better Excellent
●	Flag Pole Arrangement	Unsatisfactory Satisfactory Good Better Excellent
●	Banners and Display	Unsatisfactory Satisfactory Good Better Excellent
●	Signages	Unsatisfactory Satisfactory Good Better Excellent

●	Accommodation	Unsatisfactory Satisfactory Good Better Excellent
●	Bedding	Unsatisfactory Satisfactory Good Better Excellent
●	Food	Unsatisfactory Satisfactory Good Better Excellent
●	Campus Transport	Unsatisfactory Satisfactory Good Better Excellent
●	Local Transport	Unsatisfactory Satisfactory Good Better Excellent
●	Drinking Water	Unsatisfactory Satisfactory Good Better Excellent
●	Hot Water for Bathing	Unsatisfactory Satisfactory Good Better Excellent
●	Electricity Facilities	Unsatisfactory Satisfactory Good Better Excellent
●	First Aid Assistance	Unsatisfactory Satisfactory Good Better Excellent
●	Toilets	Unsatisfactory Satisfactory Good Better Excellent

●	Bathrooms	Unsatisfactory Satisfactory Good Better Excellent
●	Mechanism for Store Room	Unsatisfactory Satisfactory Good Better Excellent
●	Safety and Security	Unsatisfactory Satisfactory Good Better Excellent
●	Liaising Committee or Mechanism	Unsatisfactory Satisfactory Good Better Excellent
●	Registration Desk	Unsatisfactory Satisfactory Good Better Excellent
●	Help Desk	Unsatisfactory Satisfactory Good Better Excellent
●	Registration Kit	Unsatisfactory Satisfactory Good Better Excellent
●	Identity Card with Code No.	Unsatisfactory Satisfactory Good Better Excellent
●	Coding System	Unsatisfactory Satisfactory Good Better Excellent
●	Execution of the Schedule	Unsatisfactory Satisfactory Good Better Excellent

●	Registration Portal	Unsatisfactory Satisfactory Good Better Excellent
●	Registration Committee (Scrutiny of Documents)	Unsatisfactory Satisfactory Good Better Excellent
●	Eligibility of Participants	Unsatisfactory Satisfactory Good Better Excellent
●	Inaugural Ceremony	Unsatisfactory Satisfactory Good Better Excellent
●	Prize Distribution Ceremony	Unsatisfactory Satisfactory Good Better Excellent
●	Stage Decoration	Unsatisfactory Satisfactory Good Better Excellent
●	Follow the Protocol	Unsatisfactory Satisfactory Good Better Excellent
●	National Anthem, Aavishkar Song and University Song	Unsatisfactory Satisfactory Good Better Excellent
●	Conduct of Poster and/or Model Presentations	Unsatisfactory Satisfactory Good Better Excellent
●	Conduct of Podium Presentations	Unsatisfactory Satisfactory Good Better Excellent

●	Quality of Judges	Unsatisfactory Satisfactory Good Better Excellent
●	Trophies/Mementos	Unsatisfactory Satisfactory Good Better Excellent
●	Exhibition of Rotating Trophies	Unsatisfactory Satisfactory Good Better Excellent
●	Certificates	Unsatisfactory Satisfactory Good Better Excellent
●	Hospitality	Unsatisfactory Satisfactory Good Better Excellent
●	System for Collection of Pro-Rata	Unsatisfactory Satisfactory Good Better Excellent
●	Accounts Committee or Mechanism	Unsatisfactory Satisfactory Good Better Excellent
●	Response of Participating Universities for Submission of Pro-Rata	Unsatisfactory Satisfactory Good Better Excellent
●	Overall Discipline of the Contingent	Unsatisfactory Satisfactory Good Better Excellent
●	Grievance Redressal Mechanism	Unsatisfactory Satisfactory Good Better Excellent

	●	Publicity	Unsatisfactory Satisfactory Good Better Excellent
	●	Online Feedback Mechanism	Unsatisfactory Satisfactory Good Better Excellent
	●	Working of Committees and Sub-Committees	Unsatisfactory Satisfactory Good Better Excellent
	●	Mechanism for Distribution of Fellowships	Unsatisfactory Satisfactory Good Better Excellent
	●	Sponsorships	Unsatisfactory Satisfactory Good Better Excellent
	●	Overall Organization	Unsatisfactory Satisfactory Good Better Excellent
	●	Any point other than above (Specify)	Unsatisfactory Satisfactory Good Better Excellent
29)	a)	Name of the University/ies Bagged Championship in Humanities, Languages and Fine Arts	
	b)	Name of the University/ies Bagged Championship in Commerce, Management and Law	
	c)	Name of the University/ies Bagged Championship in Pure Sciences	
	d)	Name of the University/ies Bagged Championship in Agriculture and Animal Husbandry	
	e)	Name of the University/ies Bagged Championship in Engineering and Technology	

	f)	Name of the University/ies Bagged Championship Medicine and Pharmacy	
	g)	Name of the University/ies Bagged Runner-Up Championship	
	h)	Name of the University/ies Bagged Overall Championship	
30)	Mention the 5 Strong Points of Organization of the Convention		
31)	Special Remarks (If Any)		

32)	Suggestions (Give valid and workable suggestions)	
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Date	
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Place	
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Signature of the Chairman, Overseas Committee	
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Annexure No. 11

Maharashtra State Inter-University Research Convention Aavishkar

Report of the Finance Committee

*(To Submitted by the Chairman of the Finance Committee
to the Secretary to the Hon'ble Governor)*

1)	Name of the Host University	
2)	Dates of the Convention	
3)	Name of the Vice-Chancellor	
4)	Details of the Chairman, Finance Committee	
	a) Name	
	b) Designation	
	c) Affiliation	
	d) Contact No.	
5)	Details of the Member, Finance Committee	
	a) Name	
	b) Designation	
	c) Affiliation	
	d) Contact No.	
6)	Details of the Member, Finance Committee	
	a) Name	
	b) Designation	
	c) Affiliation	
	d) Contact No.	
7)	Details of the Organizing Secretary	
	a) Name	
	b) Designation	
	d) Contact No.	
	e) Email ID	
8)	Details of the Participation	
	a) No. of Universities Participated	
	b) No. of Research Projects Presented	
	c) No. of Students (Male) Participated	
	d) No. of Students (Female) Participated	
	e) No. of Team Manager (Male) Participated	
	f) No. of Team Manager (Female) Participated	
	g) No. of Convener/OSD Participated	
	h) No. of Directors of Students' Development/Welfare or Directors of Innovation, Incubation and Linkages Participated	
	i) No. of Administrative Staff Participated	

9)	No. of Committees and Sub-Committees formed for the Organization	
10)	No. of Professors/Associate Professors/Assistant Professors from the Academic Departments of the Host University involved in the Organization	
11)	No. of Professors/Associate Professors/Assistant Professors from the Affiliated/Constituent Colleges/Institutes of the Host University involved in the Organization	
12)	No. of Administrative and Non-Teaching Staff involved in the Organization	
13)	No. of Student Volunteers from the Academic Departments of the Host University involved in the Organization	
14)	No. of Student Volunteers from the Affiliated/Constituent Colleges/Institutes of the Host University involved in the Organization	
15)	No. of NSS Volunteers involved in the Organization	
16)	No. of NCC Cadets involved in the Organization	
17)	No. of DLLE Volunteers involved in the Organization	
18)	No. of Volunteers from Department of Sports involved in the Organization	
19)	No. of Judges	
20)	Budget (Tick to the Relevant)	Unsatisfactory Satisfactory Good Better Excellent
21)	Implementation of Ordinances/Codes of Accounts (Tick to the Relevant)	Unsatisfactory Satisfactory Good Better Excellent
22)	Expenditure as per the Budget (Tick to the Relevant)	Unsatisfactory Satisfactory Good Better Excellent
23)	Approved Budgeted Expenditure in Rs.	
24)	Total Pro-Rata Collected in Rs.	
25)	No. of Universities Submitted Pro-Rata	
26)	Name/s of the University/ies not Submitted the Pro-Rata	

27)	Total Sponsorship/Donation in Rs.	
28)	Total Amount Credited in Rs.	
29)	Total Expenditure in Rs.	
30)	Balance Amount in Rs.	
31)	Mention the 5 Strong Points of Financial Aspects of the Convention	
32)	Special Remarks (If Any)	

33)	Suggestions (Give valid and workable suggestions)	
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Date	
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Place	
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Signature of the Chairman, Finance Committee	
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Annexure No. 12

Maharashtra State Inter-University Research Convention Aavishkar

Feedback

1)	Feedback on Organization of the Convention (Tick to the Relevant)	
●	Venue for Inaugural Ceremony	Unsatisfactory Satisfactory Good Better Excellent
●	Venue for Prize Distribution Ceremony	Unsatisfactory Satisfactory Good Better Excellent
●	Venue/s for Poster and/or Model Presentations	Unsatisfactory Satisfactory Good Better Excellent
●	Venues for Podium Presentations	Unsatisfactory Satisfactory Good Better Excellent
●	Venue/s for Food Serving	Unsatisfactory Satisfactory Good Better Excellent
●	Meeting Hall	Unsatisfactory Satisfactory Good Better Excellent
●	Space for Rehearsals	Unsatisfactory Satisfactory Good Better Excellent
●	Flag Pole Arrangement	Unsatisfactory Satisfactory Good Better Excellent

●	Banners and Display	Unsatisfactory Satisfactory Good Better Excellent
●	Signages	Unsatisfactory Satisfactory Good Better Excellent
●	Accommodation	Unsatisfactory Satisfactory Good Better Excellent
●	Bedding	Unsatisfactory Satisfactory Good Better Excellent
●	Food	Unsatisfactory Satisfactory Good Better Excellent
●	Campus Transport	Unsatisfactory Satisfactory Good Better Excellent
●	Drinking Water	Unsatisfactory Satisfactory Good Better Excellent
●	Hot Water for Bathing	Unsatisfactory Satisfactory Good Better Excellent
●	Electricity Facilities	Unsatisfactory Satisfactory Good Better Excellent
●	First Aid Assistance	Unsatisfactory Satisfactory Good Better Excellent

●	Toilets	Unsatisfactory Satisfactory Good Better Excellent
●	Bathrooms	Unsatisfactory Satisfactory Good Better Excellent
●	Safety and Security	Unsatisfactory Satisfactory Good Better Excellent
●	Liaising Committee or Mechanism	Unsatisfactory Satisfactory Good Better Excellent
●	Registration Desk	Unsatisfactory Satisfactory Good Better Excellent
●	Help Desk	Unsatisfactory Satisfactory Good Better Excellent
●	Registration Kit	Unsatisfactory Satisfactory Good Better Excellent
●	Identity Card with Code No.	Unsatisfactory Satisfactory Good Better Excellent
●	Coding System	Unsatisfactory Satisfactory Good Better Excellent
●	Execution of the Schedule	Unsatisfactory Satisfactory Good Better Excellent

●	Registration Portal	Unsatisfactory Satisfactory Good Better Excellent
●	Registration Committee (Scrutiny of Documents)	Unsatisfactory Satisfactory Good Better Excellent
●	Inaugural Ceremony	Unsatisfactory Satisfactory Good Better Excellent
●	Prize Distribution Ceremony	Unsatisfactory Satisfactory Good Better Excellent
●	Stage Decoration	Unsatisfactory Satisfactory Good Better Excellent
●	Conduct of Poster and/or Model Presentations	Unsatisfactory Satisfactory Good Better Excellent
●	Conduct of Podium Presentations	Unsatisfactory Satisfactory Good Better Excellent
●	Quality of Judges	Unsatisfactory Satisfactory Good Better Excellent
●	Trophies/Mementos	Unsatisfactory Satisfactory Good Better Excellent
●	Exhibition of Rotating Trophies	Unsatisfactory Satisfactory Good Better Excellent

●	Certificates	Unsatisfactory Satisfactory Good Better Excellent
●	Hospitality	Unsatisfactory Satisfactory Good Better Excellent
●	Grievance Redressal Mechanism	Unsatisfactory Satisfactory Good Better Excellent
●	Publicity	Unsatisfactory Satisfactory Good Better Excellent
●	Online Feedback Mechanism	Unsatisfactory Satisfactory Good Better Excellent
●	Working of Committees and Sub-Committees	Unsatisfactory Satisfactory Good Better Excellent
●	Mechanism for Avail of Fellowships	Unsatisfactory Satisfactory Good Better Excellent
●	Overall Organization	Unsatisfactory Satisfactory Good Better Excellent
●	Any Point other than above (Specify)	Unsatisfactory Satisfactory Good Better Excellent

2)	Mention the 5 Strong Points of Organization of the Convention	
3)	Special Remarks (If Any)	
4)	Suggestions (Give valid and workable suggestions)	

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