

Syllabus for Ph.D. Entrance Test (PET) - 2020

Subject: Social Work

Unit -- I: Social Research and Social Work Research: -

- **Social Research:** - Meaning, Objectives, Significance and Types.
- **Major Steps in Social Research:** -
 - i) Problem Formulation,
 - ii) Variables:- Independent & dependent variables
 - iii) Hypotheses :- Sources, Types & Characteristics of good hypothesis,
 - iv) Sampling:- Meaning, Probability & Non probability Sampling etc.
- **Research Designs:-** Exploratory, Descriptive, Diagnostic & Experimental,
- **Qualitative and Quantitative Research,** Survey Research, Case Study,
- **Tools and Techniques of Data Collection,**
- **Data Analysis and Report Writing.**
- **Statistics and its use in Social Research.**
- **Computer application in Social Research,** SPSS, EXCEL etc.
- **Social Work Research:-** Definition, Nature, Objectives & Scope ,
- **Ethics in Social Research**

Unit – II: Professional Social Work

- **Emergence of Professional Social Work** in UK , USA and India
- **Social reform movements in India:** - Contributions of Mahatma Jyotiba Phule, Chhatrapati Shahu Maharaj, Mahatma Gandhi and Dr. Babasaheb Ambedkar.
- **Professional Social Work and Voluntary Social Work**
- **Goals and Philosophy of Social Work**
- **Social Work Education in India:-** Problems and challenges, Role of Professional Associations etc.
- **Role of Social Worker :-** Facilitator, Helper , Guide, Enabler, Expert, Resource Mobilizer, Counselor, Problem Solver, Planner, Coordinator, Manager etc,

- **Essential Skills for Social Worker-** Professional Skills, Life Skills, Soft & Hard Skills
- **Role of Social Worker in Disaster Management.**
- **Ethical Issues in Social Work :-** Definition & Meaning of Values & Ethics, Importance of Code of Ethics for Social Workers, Rights of Clients, Ethical responsibilities of a Social Worker.



Unit -- III: Methods of Social Work

A) - Social Case Work: -

- Concept, Objectives and Principles and Process of Social Case Work
- Approaches in Case Work
- Techniques and Skills in Social Case Work
- Client- Case Worker Relationship, Recordings in Case Work.

B) - Social Group Work: -

- Concept, Definition, Objectives and Goals of Social Group Work.
- Principles, Skills and Values of Social Group Work. Programme Planning as a tool in group work
- Group Dynamics & Role of Group Worker

C) - Community Organization: -

- Concept, Objectives, Principles & Models of Community Organization,
- People's Participation in Community Programmes, Role of Community Organizer etc.

D) - Social Action:-

- Definition, Meaning, Strategies and Techniques of Social Action,

E) - Social Welfare Administration: -

- Definition, Meaning, Functions, Principles & Scope.
- Concept, nature and functions of Welfare and Development Organizations and Services. Government and Voluntary Organizations and need for their Partnership,

Unit -- IV: Fields of Social Work: -

A) - Family & Child Welfare: -

- Basic understanding of different setting – Residential & non residential service
- Importance of working with families

- Women empowerment
- Children in difficult situation
- Problem of adolescent and youth

B) - Community development: -

- Community – meaning and types of communities
- Characteristics of urban, rural and tribal community
- Issues of urban, rural and tribal community
- Community development- meaning & definitions

C) - Medical & Psychiatric Social Work: -

- Modern concept of health, preventive health, mental health
- Concept of disease, Preventive, Social and Community medicine
- Medical social work- concept & nature
- Psychiatric social work- concept & nature

D) - Crime & Correctional Administration: -

- Concept of Crime & Criminal
- Causes of crime , Ill effects of crime
- Treatment & Rehabilitation of criminals

E) - Human Resource Management: -

- Human Resource- concept, human factor in management, importance of human resource
- Human resource development – concept and meaning
- Human resource planning- meaning and objectives
- Labour welfare- concept & meaning

Unit –V: Human Rights, Social Development & Social Legislation: -

- **Human Rights and Fundamental Rights :- Meaning,**
- **Universal Declaration of Human Rights, 1948,**
- **Forms of Violation of Human Rights in India-** Untouchability, Social Exclusion, Denial of Basic Facilities, Unequal distribution of Natural resources,
- **Fundamentals Rights under Indian Constitution**

- **Social Development:** - Meaning, Concept and Indicators Approaches and Strategies.
- **Concept of Human Development and Sustainable Development,**
- **Social Legislations:-** Meaning and Importance,
 - i) Juvenile Justice (Care & Protection of Children) Act, 2015,
 - ii) The Protection of Children from Sexual Offences Act, 2012,
 - iii) Protection of Women from Domestic Violence Act, 2005,
 - iv) Sexual Harassment of Women at Workplace(Prevention, Prohibition & Redressal) Act, 2013,
 - v) Maintenance and Welfare of Parents & senior Citizens Act, 2007,
 - vi) Scheduled Caste and Scheduled Tribe (Prevention of Atrocities) Act 1989.

Books Recommended:

Unit – I

- Thorat Sukhdeo and Varma Samar, (Edited) Social Science Research in India: Status, Issues, and Policies, Oxford Publishing House, Kolkata, 2018.
- Ghosh B. N., Scientific Method and Social Research, Sterling Publishers Pvt. Ltd., L-10, Green Park extention, New Delhi, 1993.
- Jadhav P. B., Social Work in Research Methodology, R. P. Publications, Delhi.
- Banerjee N. P., 'Strategies of educational research' Ambala Cantt, The Associated Publishers, 1993.
- Shaikh Nazir Jabbar, Social Work Research: Methods and Techniques, R. P. Publication, Delhi.
- Kothari C. R., Research Methodology, Methods and techniques, New Age Publications, 2013.
- खैरनार दिलीप ,प्रगत सामाजिक संशोधन पद्धति व सांख्यिकी ,डायमंड पब्लिकेशन्स ,पुणे ,२०१७.
- भांडारकर पु. ल. सामाजिक संशोधन पद्धती, महाराष्ट्र राज्य ग्रंथ निर्मिती मंडळ, औरंगाबाद, १९९९.
- आगलावे प्रदीप एन., समाजशास्त्रीय संशोधन पद्धती, साईनाथ प्रकाशन नागपुर, दूसरी आवृती, २००७.
- मायी सुनील, सामाजिक संशोधन पद्धती, डायमंड पब्लिकेशन्स, पुणे, २००८.
- रामचंद्रन पी., सामाजिक कार्यासाठी सर्व्हेक्षण आणि संशोधन पद्धती, महाराष्ट्र दिशा केंद्र, १९९३.
- काचोळ दा. धो., सामाजिक संशोधन पद्धती, कैलाश पब्लिकेशन्स, औरंगाबाद, १९९३.

Unit – II

- Fried Lander W. A. 1978 ; Concepts and methods of Social Work. Eagle wood cliffs, prentice Hall.
- Richmand M. E. 1922; What is Social Work? An Introductory, Desorption New York : Sage foundation.
- Timmos N. 1972 ; Recording in social work, London, Routledge and Keganpaul.
- Urania E. Glassman, Group Work: A Humanistic and Skill Building Approach Sage Sourcebooks for Human Service Books
- Konopka, G. 1963 - Social group work: A helping process, Angle wood cliff. NJ prentice Hall Inc.
- Desai Murali, Ideologies and Social Work, Historical and contemporary analysis, Rawat Publication, Jaipur.
- Bennur Yusuf, Sharma Bhavana, Generalist Social Work, Current Publications, Agra.
- Diwan V. D., Social reform movement in India, Papular Publication, Mumbai.
- Shaikh Nazir Jabbar, Dynamics of Social Change in Earthquake, R. P. Book Distributers, Delhi.
- Munde Balaji, Gandhian Approach to Social System and Social Change, R. P. Publications, New, Dellhi.
- Central Board of Secondary Education (2010). Teacher's manual on Life Skills for classes - IX-X [Manual], Delhi.
- Rathod Sudam, Skill Training for Social Work, YKing Publishers, Jaipur.
- टांकसाले प्राजक्ता ,समाजकार्यकर्ता, श्री मंगेश प्रकाशन, नागपूर.
- शिंदे देवानंद ,व्यावसायिक समाजकार्य शिक्षण व व्यवसाय, डायमंड पब्लिकेशन, पुणे.
- टांकसाले प्राजक्ता ,व्यावसायिक समाजकार्य, विचारधारा व इतिहास, श्री मंगेश प्रकाशन, नागपूर.
- टांकसाले प्राजक्ता ,एकात्मिक समाजकार्य, श्री मंगेश प्रकाशन, नागपूर
- सालीवकर संजीव ,समाजकार्य पद्धती, क्षेत्र, विचारधारा व समाजसुधारक, श्री मंगेश प्रकाशन, नागपूर.
- शहापुरकर पी. एम्., समाजकार्य : एक दृष्टीक्षेप, अरुणा प्रकाशन लातूर.
- खिल्लारे आर .पी.,समाजकार्य :संकल्पना आणि पद्धति ,अजिठा प्रकाशन ,औरंगाबाद.
- निकम राहुल ,व्यावसायिक संदेशवहन , प्रशांत पब्लिकेशन, जळगाव.
- मेश्राम सुरेश ,सामाजकार्यासाठी समाजशास्त्र, यश प्रकाशन, पुणे.
- आगलावे प्रदीप ,समाजशास्त्र, साईनाथ प्रकाशन ,नागपूर

Unit – III

- Misra P. D., Social Work, Philosophy and Methods, Inter-India Publication, New Dellhi
- पाण्डेय तेजस्कर एवं पाण्डेय बालेश्वर, सामाजिक क्रिया और सामाजिक आन्दोलन, रावत पब्लिकेशन्स, नई दिल्ली, २०२०.
- टांकसाले प्राजक्ता ,गटकार्य (भाग १ व २), श्री मंगेश प्रकाशन, नागपूर
- खेळकर अरुण आणि निंबाळकर संजीव, व्यक्ती सहयोग कार्य, सुभाष प्रकाशन नागपूर.
- कोतापल्ले लक्ष्मण, भारतातील सामाजिक कल्याण प्रशासन, विद्या बुक्स पब्लिशर्स, औरंगाबाद.
- पाण्डेय तेजस्कर एवं पाण्डेय बालेश्वर, समाज कल्याण प्रशासन, रावत पब्लिकेशन्स, नई दिल्ली, २०२०.

- निकम राहुल ,व्यावसायिक समाजकार्याची पद्धत, व्यक्तीसह-कार्य, प्रशांत पब्लिकेशन जळगाव.
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- पंडित र. वि., मानसशास्त्र, वर्तन व समायोजन, साईनाथ प्रकाशन, नागपूर.

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- Alston Margaret, McKinnon Jennifer, Social Work: Fields of Practice, Oxford University Press, 2005.
- Madhok M., Fields of Social Work, Daya Publishing House, New Delhi. 2013.
- Pandey Tejaskar and Pandey Sangeeta, Social Work, Lectures on Social Work,
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- Srivastava A. K., Child Development an Indian Perspective, New Delhi
- महाजन वाय. जी., आणि वाणी उमेश, समाजकार्यातील मानव संसाधन व्यवस्थापन आणि समुदाय विकास, प्रशांत प्रकाशन ,जळगाव.
- पाण्डेय तेजस्कर एवं पाण्डेय बालेश्वर, सामुदायिक संघटन, रावत पब्लिकेशन्स, नई, दिल्ली.
- दायमा नंदकिशोर, कोठारी प्रकाश, जोशी श्रीनिवास, मानवी संसाधन व्यवस्थापन, प्रशांत पब्लिकेशन्स, जळगाव.

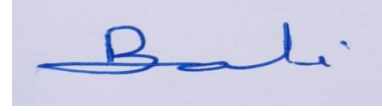
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- Gangarde K. D., Social Legislation in India, Concept Publishing Company Pvt. Ltd. New Delhi, 2011.
- Padhy Prafullah, Social Legislation And Crime, Isha Books, New Delhi, 2006.
- Shah, Ghanshyam, Dalit indentity and Politics : Cultural Subordination and Dalit Challenge, Sage Publication New Delhi.
- Bennur Yusuf, Children's Rights and Parents Responsibilities, Current Publications, Agra.
- Patil Arundhati, Perspectives of Women in Social Development, Aruna Publication Latur.
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- Jadhav P. B., Dalits and Human Rights : Emerging Scenario, Vital Publications, Jaipur.
- Sharma R.N., Social Psychology, Orient Publication, Kanpur
- माळी एस. आर. कामगार विषयक कायदे, श्री गजानन बुक डेपो, दादर, मुंबई. २००६.
- आग्रवाल एस. के. एवं दीक्षीत एस. एन., भारत में समाज कल्याण एवं सामाजिक अधिनियम, एस. बी. पी. डी. पब्लिशिंग हाउस, आग्रा, २०१५.
- पाटील अरुंधती, स्त्री: आत्मभान ते सक्षमीकरण एक प्रवास, अरुणा प्रकाशन लातूर.

- युनुस, मोहम्मद, अनुवाद, गोडबोले गोविंद, गरीबीमुक्त विश्वाची निर्मिती, साकेत प्रकाशन, औरंगाबाद.
- बेन्नुर युसूफ आणि कड रेणुका, स्त्रियांचे हक्क आणि जागतिक करार, कौशल्य प्रकाशन, पुणे.



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