

Important Steps to Follow

Step-1: Kindly visit the Ph.D. Portal Research Guide Login Page (<https://online.bamu.ac.in/unic/phd/login.php>).

Step-2: Login using the Username and Password.

If you don't know the login credentials, please click on the Forgot Password Link. There you have to enter your mobile number, enter correct security code and hit the Submit button. By doing so, you will receive an SMS of Username and Password on your registered mobile number. If you did not receive any SMS kindly contact the Ph.D. Section and ask them to updated your mobile number in the system. and then again, you have to get the Username and Password using "Forgot Password" link.

Step-3: After successfully login to the Ph.D. Portal, on dashboard you can view your name, designation, subject and institute details.

Step-4: Click on the "Personal Information" link form left side menu.

Step-5: Here you have to enter your date of birth, date of superannuation and email id and submit the same.

Step-6: Then you have click on the "Registered Students" link form left side menu.

Step-7: Here you can view the currently registered students who are pursuing their research work under your guidance.

Step-8: If there is some correction(s) needed in the information displayed, immediately contact the Ph.D. Section and get it rectified.

Step-9: When you found all the information is correct, kindly proceed with the section provided below. Your current vacancy is auto calculated based on the above mentioned information. You just have to enter number of students you willing to supervise and submit the details. Once you submit the details, you can not edit the same.

Step-10: After successfully submitting the details, you can "Print Willingness Letter" and submit the signed hard copy with necessary document(s) to the Ph.D. Section.